



College passes first bond referendum since 1970

by KATHRYN EASTBURN
The Daily News

Voters on Tuesday overwhelmingly approved a \$162.5 million bond referendum to erect new buildings and improve facilities at the College of the Mainland campus in Texas City, making way for the first significant brick-and-mortar additions to the campus since 1970.

See COM » A5



From left, Tillie Henson, Jennie Johnson and Sally Austin come in for a hug after the results came in for the \$162.5 million College of the Mainland bond.



2019-2020

FISCAL ANALYSIS AND OPERATING BUDGET

Presented by:
Dr. Warren Nichols
President

Board of Trustees:
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College of the Mainland
2019-2020 Budget
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Letter to the Board of Trustees and Citizens of College of the Mainland's Taxing District

July 31, 2019

Dear Chairman Dickson, Trustees and Citizens:

On behalf of the administration, faculty and staff of College of the Mainland, I would like to thank you for your support of the bonds in the vote this past November and for your continued leadership and overseeing of the financial resources afforded our community college to best serve our students and community. This 2019-2020 budget enables the college to meet its goals of improving student success, upgrading facilities and increasing employee satisfaction. It also supports the first visible awareness of the bright future ahead for College of the Mainland.

In preparing for the new COM, this academic year will bring about some innovative programs and boost existing programs. We have committed to an Academic Master Plan that will guide us in these very special years to come. The plan will see us continuing to offer a robust corequisite program to allow students to "Finish Faster" as well as Guided Pathways that assure students stay the course to complete their degree or certificate.

The college also is committed to expanding its more popular programs like nursing, allied health and process technology. This budget reflects an anticipated increase in enrollment, improvements to our facilities and a compensation study aimed at adequately rewarding our employees. All expenditures in this budget are tied to advancing our strategic goals of supporting student success, employee opportunities and facility improvements.

After a detailed analysis and collaboration from every sector of the college, COM's administration is recommending a budget that:

- Adds a staff member and additional operating funds to improve information technology security and operations
- Allocates funds for a new cyber security degree program
- Sets aside funds to address results recommended in an employee compensation study
- Continues to allocate \$1.2 million for maintenance tax note
- Provides for additional adjunct professors to meet student enrollment
- Assures a continued marketing presence in the region to enhance awareness of COM's new and exciting future.

We pledge to remain diligent by reviewing and evaluating all expenses to be good stewards of our taxing district funds. This budget is evidence that College of the Mainland is continuing to grow, evolve and take the necessary steps to enhance its image and reputation as a higher learning institution focused on Student Success, Employee Fulfillment and Exemplary Facilities.

Sincerely,

Warren Nichols, Ed. D.
President

College of the Mainland 2019-20 Budget Description of the College's Community

Since 1967, College of the Mainland has constructed pathways for student success by providing two-year associate degrees, transfer credits, and certificates and serving community businesses and organizations as a forward-thinking partner that prepares a well-educated and skilled workforce for the region. The college is a conduit to better-paying careers through its programs in business, criminal justice, computer science, music, nursing, process technology, theater, visual arts, and welding to name but a few. Equally important, COM has become a critical hub for community leaders and organizations to envision and create a more robust region. Further developing these collaborative efforts is central to College of the Mainland's strategy and planning.

COM is an Achieving the Dream Leader College, a Hispanic Serving Institution, a Military-Friendly Institution, and Houston Guided Pathways for Success member. COM operates out of numerous locations on the mainland of Galveston County, its main campus housing 17 buildings on 128 acres in Texas City. The college also has five (5) learning centers - COM Learning Center-North County, n Gulfway Plaza, the Gulf Coast Safety Institute, the COM Lifelong Learning Center, and the Salon at the College of the Mainland. COM also offers dual credit classes at 11 local high schools.

Students at COM pursue degrees, transfer credits and certificates in 30 academic programs and 30 job training programs from accounting to welding. Two (2) of the associate art degrees, three (3) of the associate of applied science degrees, and seven (7) of the certificates can be obtained entirely through online studies. COM also offers non-credit programs, such as GED classes, and hosts a range of workforce programs designed to help develop our students' marketable skills and provide employers with trained workers.

COM has frequently been recognized in the academic community for the opportunities the College provides to its students. *College Measures*, a higher education research group, found that COM graduates with technical degrees have the highest starting salaries of any new graduates in Texas. In 2016, Community College Weekly ranked COM fifth in the nation for the number of science, technology and technical degrees awarded.

The COM taxing district includes most of the mainland portion of Galveston County except for the far northern portion of the county (immediately south of Harris County). Income and housing data generally describe stable, middle-to-upper-middle class communities with a relatively high level of home ownership.

One-quarter (25%) of the population has completed an associate degree or higher level of educational attainment which is lower than the national average of 40%. Roughly another quarter of the population has "some college" (27%) education. The fastest growing industries and occupations are dominated by health services as well as engineering trades both of which need higher educational experience.

College of the Mainland looks to serve the higher educational needs of our community. The key to a robust, resilient regional economy is human capital and a skilled workforce. College of the Mainland is a vital partner in this effort.

College of the Mainland
2019-20 Budget
Organizational Units of the College

President's Office: The College President is the Chief Executive and Administrative Officer for the Board of Trustees. The Office of the President is responsible for providing leadership, planning and oversight for all divisions and activities of the College through the Vice Presidents (Student Services, Instruction and Fiscal Affairs), Marketing, Campus Police, Information Technology, OPEAR and Institutional Advancement.

Information Technology: This unit is responsible for the leadership and coordination of the information technology (IT) services of the college and has primary responsibility for short and long-range planning of the college's technical infrastructure. IT is also responsible for the maintenance, integrity, and reliable delivery of campus data.

OPEAR: This office is responsible for performing all necessary functions related to the collection, interpretation, and use of institutional data for planning, assessment, and decision making.

Instruction: The Vice President for Instruction serves as the chief academic officer of the college. This unit is responsible for educational policy and academic programs for the academic transfer, workforce development, and other education delivery.

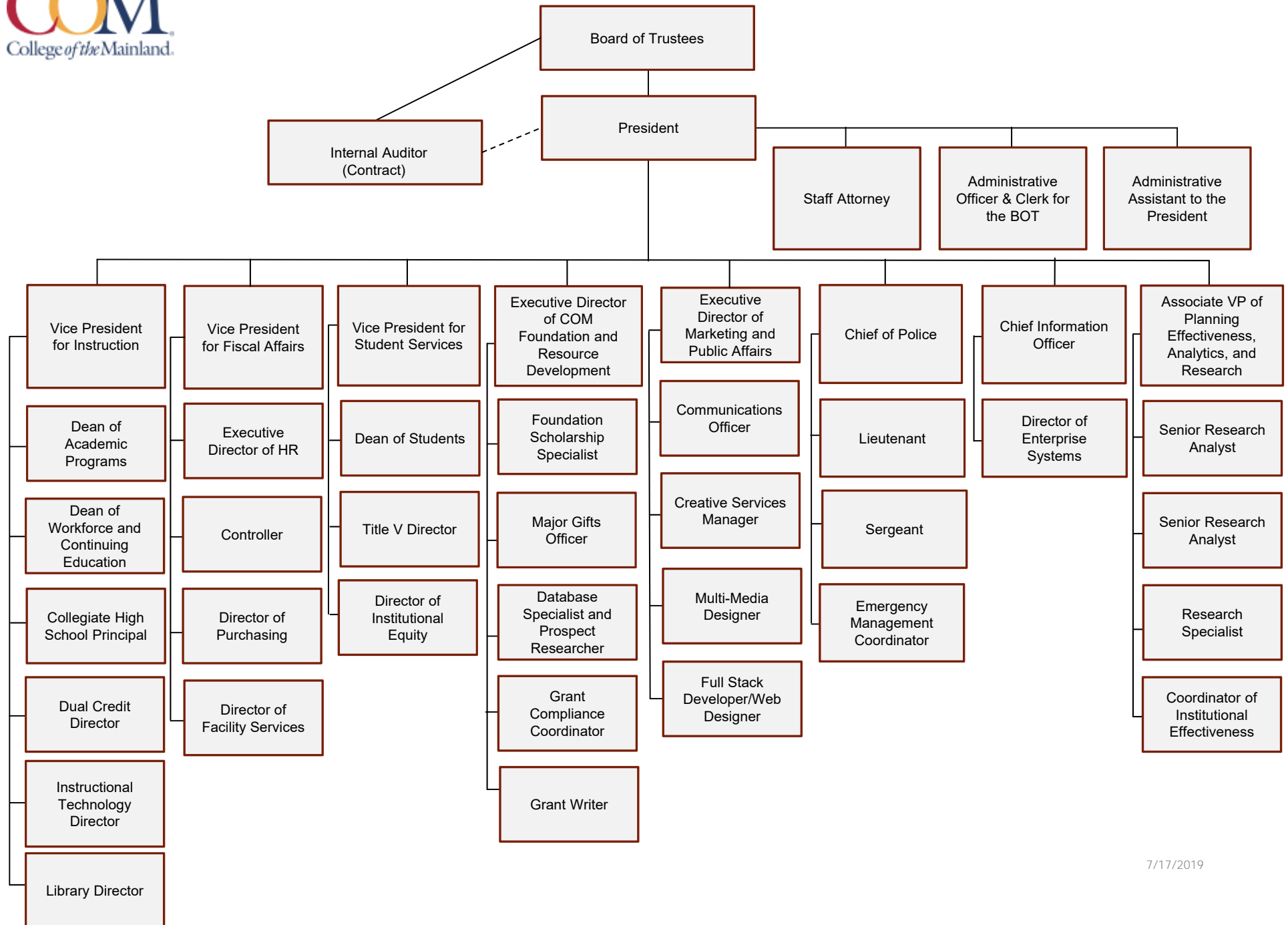
Student Services: The staff in the Student Services Division strives to help students succeed both in and out of the classroom. Offices which provide support to our students include Academic Advising, Academic Records, Counseling and Disability Services, Career Services, Student Success Center, Financial Aid, Veterans Affairs, the Testing Center, and Student Life and Recreation

Institutional Advancement: This unit is responsible for designing and implementing comprehensive institutional advancement programs, including annual campaigns, corporate and foundation relations, major gifts and gift planning, endowment, capital campaigns, and alumni and constituent relations efforts

Fiscal Affairs: This unit is responsible for leading the institution in assessing, advising, and implementing budgetary policies. This unit is responsible for ensuring the College maintains a positive cash balance and is in compliance with relevant financial regulations. This unit also manages facilities, grounds, maintenance, purchasing, and human resources.

Marketing and Communications: The area includes public relations, advertising, social media, publications, videos, photography, and the college website.

Police Department: provides security for College facilities and assistance to students, visitors, faculty and staff 24 hours a day, seven days a week. COM Police Department officers regularly patrol campus parking lots.



College of the Mainland 2019-20 Budget Strategic Goals

The administration for the College of the Mainland has developed and is in the process of implementing a strategic plan for the next three-year cycle. This plan will focus on three key goals:

- Student success is our top priority. College of the Mainland will be the college of choice for our community.
- Create an environment that retains and attracts administrators, faculty, and staff committed to serving our students.
- Provide a safe, aesthetic environment conducive to learning, while addressing the workforce needs of local business and industry. Improve and expand existing facilities to enhance the learning environment. Develop next generation learning environments using the 2015 master facility plan as the foundation. The college will bring next generation learning to campus.

Within the framework of these goals, the College's administration has developed measurable outcomes. The focus of the 2019-20 budget is for every dollar allocated to help the College obtain one or more of the three strategic goals of student success, employee opportunities, and improved facilities.

**College of the Mainland
2019-20 Budget
Overall Budget Approach / Principles**

Goals of Budget

- Comply with all state laws relative to the budget process and output.
- Provide Board of Trustees information for oversight.
- Transparency in the budget creation process.
- Fund implementation of strategic plan goals. Those goals are:
 - Student success,
 - Employee opportunities, and
 - Improved facilities
- Create a budget process where each employee has two voices. One voice from a vice-president and another voice from an employee council member.
- A basis and structure to document the College's expenditure priorities and procedures.

Process of Creating Budget

- The President and President's direct reports submitted a list of prioritized budget requests.
- This group, by consensus in an open forum, selected projects for funding.
- Developed budget organization, consisting of:
 - General Operating – Basic needs for college operations (Fund 11) and
 - A means to provide non-recurring, but necessary expenditures; to provide the College with contingency funds and projects that are "more capital in nature" (Fund Balance)
- Addressed points of emphasis from the Board of Trustees

Budget Planning: Institutional Emphasis

- A culture of requesting only what a department needs and can justify to meet the strategic goals of student success, employee opportunities, and improved facilities.
- A culture of reviewing program or department requests to determine appropriate funding.
- A culture where if a department does not utilize budgeted funds, the funds will revert to College areas that are growing or placed into a fund balance account.

College of the Mainland
2019-20 Budget
Operating Budget Assumptions and Highlights

- The College has ample cash to support its operations.
 - At the start of the 2019-20 fiscal year, the College's administration anticipates having a \$17.5 million cash balance with \$3.5 million due from the bond for reimbursement of board approved cost. This brings the anticipated cash balance to \$21.0 million.
 - The administration has board approved fund balance items of \$1.8 million from previous years and new fund balance requests of \$2.1 million for the current year. The combination of these two makes the fund balance request total \$3.9 million.
 - The College has sets aside 16.7% of the operating budget plus accounts payable as an amount to set aside for cash reserves. That amount is \$7.1 million.
 - Subtracting the \$3.9 million in fund balance encumbrances and \$7.1 million in reserves from the anticipated cash balance of \$21.0 gives the board of trustees access \$10.0 million in unencumbered cash as of the beginning of the 19-20 fiscal year.
- This proposed 2019-20 Budget has anticipated revenues of about \$37.2 million. This is an increase over the budgeted 2018-19 revenues of \$36.8 by \$400,000 or 1.0%. During 2018-19 the College benefited from increases in property tax revenues, interest on bank deposits, and tuition from additional enrollment. The College received one-time payments totaling close to \$1.0 million for loss of tuition revenue from Hurricane Harvey and the Administration Building flood.
- Administration projects an increase of operating revenues in 2019-20 compared to 2018-19. Specifically, the administration is anticipating stable tuition and fees. Administration is anticipating a slight increase in ad Valorem tax revenue. The State of Texas increased its appropriation by \$433,000 or 7.1% for the next biennium. The administration is optimistic about an enrollment increase that could lead to additional, but unbudgeted, tuition revenues.
- The operating budget for 2019-20 is \$36.9 million. This budget is an increase of \$1.0 million or 2.8% over the 2018-19 budget. It is important to note that \$1.2 million of this budget is allocated to annual payments on maintenance tax notes the College sold in 2017.
- Recommendations from the President's Cabinet were a key element the president used in developing this budget. The president hosted an all-day event, where the president's direct reports convened and "pitched" funding needs. All requests had data as justification. Based on this information, the President was able to formulate the year's budget. Every spending request ties to one of the three strategic goals of student success, employee opportunities, and improved facilities.

- The administration of the College is not proposing an increase in tuition for the 2019-20 fiscal year.
- The operating budget sets aside \$505,000 for continued implementation of the compensation study. Implementation of this study will bring our workforce closer to the area's market pay rates. An adjustment for full-time, part-time, and contract facilities personnel is also included in this line item. The administration will use this funding to bring all employees who are paid below the minimum up to at least minimum and provide a 3% to 6% increase for all employees paid below their target amount. All employees paid above target will receive a one-time payment from fund balance of 3%. This amount is budgeted in Fund Balance Requests.
- The administration will continue to notify the Board of Trustees of all classified full-time new hires and all supplemental payments.
- The administration is setting aside \$300,000 of budgeted revenues for unencumbered recurring operating expense for when new facilities open to cover staff, faculty, and consumable increased cost.
- The administration of the College anticipates a less than one percent (1.0%) increase in benefit expense. This increase is primarily due to changes in health insurance cost.
- The College's retirement incentive cost ended during the 2018-19 fiscal year. Saving the College \$200,000 per year.
- For fiscal year 2019-20, the College anticipates no changes in utilities, energy consulting fees, and wage savings from unfilled vacancies.
- The College's administration anticipates increased cost from increased educational opportunities for our students. Specifically, these costs are due to increased course section offerings and the implementation of the corequisite, pathways, and other initiatives. Over the long term, administration foresees covering these expenses from increased tuition and fee revenue and subsequent additional state appropriations.
- The administration plans to identify and prioritize college needs in the areas of safety, facilities, maintenance, and educational programming. The College's administration will inform the Board of Trustees of these needs in a timely manner.
- Valero Energy Corporation won suit against the College concerning the appraised property value of its Texas City refinery. The judgement is for approximately \$1.2 million. The College has paid \$800,000 and owes the remaining \$400,000 during 2019-20. The College will pay this amount from fund balance. The College pays no interest on the outstanding amount.
- The administration of the College is proposing the Board of Trustees review and approve the attached list of non-recurring projects. The resources for these projects will come from fund balance.

College of the Mainland 2019-20 Budget Budget Process

Legal Requirements

The budget process produced a document that meets the requirements of Policy CC (Legal). Specifically, the administration of the College provides “the governing board of each institution, including each college district, shall approve on or before September 1 of each year an itemized budget covering the operation of the institution for the fiscal year beginning on September 1 of each year. Education Code 51.0051, 19 TAC 13.42(a)” The budget shall include:

1. general revenue, local funds, and estimated institutional funds;
2. detail by department for current and prior year;
3. a summary by functional categories for current and prior year;
4. a summary of the instructional budget by college or school for the current and preceding year;
5. a summary by amount and method of finance for each listed informational item in the general appropriation act; and
6. a budget prepared within the limits of revenue available.

Process for Creating Budget

Assess Board of Trustees priorities and elements of the strategic plan

Process is divided into two phases:

- Create a continuous operations budget
- Create a non-recurring budget consisting of equipment, contract services, or capital expenditures.

Recurring Budget Process

Review existing operating budget; determine if all necessary operational expenses are covered.

Identify areas of unspent funds to not roll forward and all new spending requirements (program closing, leases, bond payments, are examples). Use this information to create a “beginning operating budget.”

A “beginning operating budget” is the initial budget allocation that are given to the President’s direct reports and subsequently the organization managers. It is used to develop the first draft of each unit’s budget.

Create a schedule of projected revenues. This projection includes tuition, fees, state appropriation, property taxes, and other revenue.

Subtract amount of “roll forward operating budget” from projected revenues.

If excess revenues exist, request a prioritized list of needs from all President’s direct reports. Each request must tie to one of the College’s strategic goals.

If excess revenues do not exist; identify and create a prioritized list of cost reductions tied to strategic goals.

Steps if additional funds exist to add to the operating budget:

- Gather additional spending requests from each presidential direct report. Understand each request needs to support a strategic goal.
- Once requests are updated into the budget system, each of the President's direct reports reviews his or her own request for accuracy.
- The President then reviews each request.
- The President's cabinet is convened and each of the President's direct reports explains and clarifies the support for each request.
- The cabinet has a preliminary discussion on potential salary increases.
- If the President is agreeable, the budget is finalized. If the President and/or cabinet deem necessary, additional items are discussed.
- The President reviews options and determines amount to budget for salary increases.
- Budget proposals are discussed in open forum where the President's direct reports make his or her recommendations for budget increases.

Non-recurring Budget Process

- Each of the President's direct reports creates a separate budget for non-recurring operational expenditures
- Create a prioritized list identifying all non-recurring operational needs
- Non-recurring expenditures are typically equipment, contract services, or capital items
- Have President's direct reports identify projects important to fund
- Request Board of Trustee approval on separate non-recurring budget

Additional Budget Elements

- Administration's recommended budget is typically presented to Board of Trustees during July for review, explanation, and consideration.
- Public comment is welcomed during Board of Trustee's meetings.
- If deemed necessary, the Trustees may call a special meeting to discuss the budget.
- The budget is presented for approval during the August meeting.
- Budget must be adopted before September 1st of the fiscal year.
- If needs arise or discovered during the fiscal year, administration may request from the Board spending from fund balance.
- During the fiscal year, the College's administration will notify the Board of Trustees of year to date revenues and expenditures. Administration may request for the Board of Trustees to revise the budget upward or downward, if necessary to respond to the College District's needs.

**College of the Mainland
2019-20 Budget
Priorities Funded in this Budget**

College wide

- Funding to help COM manage the 12% enrollment growth that began in 2017.

Mandatory

- Continues to fund \$1.2 million for this year and future years for payments on the maintenance tax notes.
- Provides Information Technology with additional personal and resources to meet increasing security and usage demands.

Increasing Student Success

- COM will continue to implement the corequisite and pathways models, or Finish Faster Initiative, to help our students complete college preparation courses at the same time as credit courses.
- The instructional department will hire additional tutors, faculty, and adjunct instructors.
- The College will provide additional fund balance dollars for instruction where the College can add sections so no student is turned away.
- The Academic Master Plan identified strategies to increase student success. These strategies include:
 - Expand the centralized tutoring center.
 - Opening an office for prior learning experience credit.
 - Implement guaranteed course schedules for students to improve timely completion of their programs.
- The budget will fund technology tools placing greater emphasis and time with students from the point of entry through graduation or transfer with improved career and major exploration, degree planning, early warning, and ongoing communications with students and faculty.
- Student Services will optimize efficiency and increase customer service to manage student services' inquiries with an inbound call center for Admissions and Records and Financial Aid and outbound support to prospective students that positively impact enrollment decisions.

Expanding Employee Opportunities

- The budget provides \$500,000 to fund the recommendations of a compensation study and for salary increases to employees to help retain quality faculty and staff.
- COM continues to fund health and dental insurance for employees.
- COM continues to fund the Professional Development Academy to help faculty improve their skills.

Improved Facilities

- Continue to progress on projects funded from the maintenance tax notes.
- Utilize fund balance to cover non-recurring facilities expenses.
- Utilize fund balance to supplement engineering cost related to proposed Science, Technology, Engineering, Arts and Math (STEAM) building.

College of the Mainland
2019-20 Budget
Itemized List of Changes in Expenditures

Group	Item	Amount
2019-20 Fiscal Year Operating Budget		35,900,000
Identified savings and efficiencies		
Retirement incentive lapsing		(206,077)
Benefits savings		(100,225)
Campus wide savings		(64,668)
Resources necessary to meet strategic goals		
Recurring salary adjustment		550,000
Additional adjunct cost		333,000
	Administrative Assistant III	55,764
	HR Specialist	60,728
	Administrative Assistant II	45,626
	Administrative Assistant II (Student life)	45,626
	Administrative Assistant II (Admissions)	45,626
	Network Engineer I	84,820
	Supplement existing grant (personnel)	14,219
	IT Contracts	73,799
	Miscellaneous instructional expenses	61,762
2019-20 Fiscal Year Operating Budget		36,900,000

**College of the Mainland
2019-20 Budget
Future Financial Plans**

Short Term Financial Plans (1 to 2-Year Horizon)

- Invest some of the College's excess unrestricted cash reserves into facilities or operational improvements.
- Increase the capital asset balance by over \$181 million from a base year of 2017. This increase is from projects funded by maintenance tax notes, the College's fund balance and the 2018 voter approved general obligation bonds. These items are prioritized in the College's facilities master plan.
- Increased long-term debt funded by operations by \$16.2 million from maintenance tax notes.
- Increased long term debt funded by voter approved general obligation bonds by \$162.5 million.
- Keep unrestricted cash balance higher than board required minimum required reserves.

Intermediate Term Planning (2 To 5-Year Horizon)

- Continue to invest excess cash reserves into facilities or operational improvements.
- Increase capital asset balance by the amount received from proceeds of maintenance tax notes and voter approved general obligation bonds. (The College's facilities master plan prioritizes these items.)
- Increase long-term debt by amount from voter approved general obligation bonds.
- The Unrestricted Fund balance will remain higher than minimum required reserves.
- Increase revenues from property taxes due to expanded taxing district and increased property valuations.
- Increase revenues from debt service taxes due to voter approved general obligation bonds.
- Increase expenses due to increased enrollment.

College of the Mainland
2019-20 Budget
Projected Unrestricted Cash Balance

Estimated 8/31/2019 cash balance	17,500,000
Reimbursement to College from General Obligation Bonds	3,500,000
Fund balance adjustments	
Existing fund balance request	(1,800,000)
Additional fund balance request (pending board approval)	(2,100,000)
 Contingent total cash balance @ 8/31/2019	 17,100,000
Less mandatory reserves	<u>(7,150,000)</u>
Contingent estimated excess cash	<u><u>9,950,000</u></u>

College of the Mainland 2019-20 Budget Unrestricted Revenues

Unrestricted Funds Definition

Unrestricted funds are resources derived from student tuition and fees, state appropriations, and sales and services of educational departments. These resources are used for transactions relating to the educational and general operations of the College, and may be used at the discretion of the governing board to meet current expenses for any purpose. These resources include renewal and replacement funds derived from a student fee and auxiliary enterprises, which are substantially self-supporting activities that provide services for students, faculty and staff.

Tuition and Fees – Unrestricted Operating Revenues (Fund 11)

The amount (cost) per credit hour times the number of credit hours charged to a student for taking a course at the College. This is self-generated revenue for the College.

Property Taxes – Unrestricted Operating Revenues (Fund 11)

The valuation of property in the District is determined by the County Tax Assessor. College of the Mainland District levies property taxes at a rate per \$100 of assessed valuation.

State Appropriation – Unrestricted Operating Revenues (Fund 11)

The budgeted revenue from state appropriations is the amount of funds authorized by the Texas legislature. Institutions are primarily funded from the State of Texas based on student contact hours. A contact hour is a standard unit of measure that represents an hour of scheduled academic and technical instruction given to students during a semester (example: a 3 credit hour English class meets for 3 hours per week for 16 weeks. 3 credit hours X 16 weeks = 48 contact hours). State appropriations will include a portion of the allocation based on student success accountability measures and a guaranteed minimum for core operations.

Miscellaneous Revenues – Unrestricted Operating Revenues (Fund 11)

This category includes revenues from interest on cash reserves, indirect cost reimbursement from grants, and sales of educational supplies (notably cosmetology).

Auxiliary Enterprises – Unrestricted Operating Revenues (Funds 21 and 22)

A functional category which includes all revenues of enterprises that furnish good or services to students, faculty, staff, or incidentally to the general public and charge a fee directly related to, although not necessarily equal to, the cost of the goods or services. Major auxiliary funds include the bookstore, vending service, childcare, and student activities fees.

Renewal and Replacement Fee – Self Restricted Operating Revenues (Fund 52)

Student Fees that are deposited and accumulated to cover anticipated expenses and major repairs. These funds are primarily used to accumulate resources over time and saved for a planned capital construction project or the purchase of equipment.

College of the Mainland
2019-20 Budget
Projected Revenues and Financial Aid From Operations

	Budget 2019-20	Budget 2018-19	Budget 2017-18	Actual 2017-18
Tuition & fees	7,800,000	7,800,000	7,650,000	7,453,518
Other operating	600,000	480,000	380,000	727,033
<u>Total operating</u>	<u>8,400,000</u>	<u>8,280,000</u>	<u>8,030,000</u>	<u>8,180,551</u>
State appropriations	6,533,000	6,100,000	6,100,000	6,100,147
ad valorem & other	22,547,000	22,350,000	21,770,000	22,328,742
Other non-operating	600,000	950,000	600,000	794,179
<u>Total non-operating</u>	<u>29,680,000</u>	<u>29,400,000</u>	<u>28,470,000</u>	<u>29,223,068</u>
<u>Less transfers</u>	<u>(880,000)</u>	<u>(880,000)</u>	<u>(800,000)</u>	<u>(865,695)</u>
<u>Gross unrestricted revenues</u>	<u>37,200,000</u>	<u>36,800,000</u>	<u>35,700,000</u>	<u>36,537,924</u>
 Contribution to Fund Balance	 <u>300,000</u>	 <u>900,000</u>	 <u>1,700,000</u>	 <u>3,737,924</u>
 Possible Maintenance Tax Payments	 <u>-</u>	 <u>-</u>	 <u>1,200,000</u>	 <u>-</u>
 <u>Amount to operations</u>	 <u>36,900,000</u>	 <u>35,900,000</u>	 <u>32,800,000</u>	 <u>32,800,000</u>

College of the Mainland
2019-20 Budget
Budget Information by Expense Summary

	2019-20 Budget	2018-19 Budget	2017-18 Budget	2017-18 Actual
<u>Salary</u>				
Faculty fulltime	7,565,175	7,124,101	6,912,489	6,524,875
Admin fulltime	1,473,068	1,389,457	1,158,989	1,270,236
Professional fulltime	6,967,025	6,338,483	5,427,724	5,962,384
Classified fulltime	4,113,271	3,925,410	4,033,026	3,686,079
Part-time	3,645,878	3,608,175	3,565,161	3,454,797
Stipends	225,603	357,080	302,480	300,732
Salary increase	505,000	1,000,000	633,000	0
Vacancy savings	-880,000	-880,000	-750,000	0
<u>Totals for Salary</u>	<u>23,615,020</u>	<u>22,862,706</u>	<u>21,282,869</u>	<u>21,199,103</u>
<u>Benefits</u>				
Benefits	4,191,842	4,292,067	4,104,983	3,946,295
Retirement incentive	0	206,077	419,105	419,104
<u>Totals for Benefits</u>	<u>4,191,842</u>	<u>4,498,144</u>	<u>4,524,088</u>	<u>4,365,399</u>
<u>Expense</u>				
Contract services	2,666,419	2,537,568	2,305,612	2,490,212
Legal	22,235	22,235	145,000	14,208
Travel & Professional Dev.	388,686	368,266	370,049	261,350
Operations	441,969	493,969	478,141	299,199
Utilities and rent	746,241	639,711	639,815	741,530
Consumables, postage, and printing	1,197,295	1,167,606	1,092,553	961,997
Bank fees	72,000	57,000	53,600	86,875
Capital outlay	217,120	183,627	139,387	182,721
Insurance	851,384	769,232	736,798	827,743
Public relations and advertising	250,093	244,750	244,750	233,378
Advocacy	1,000	0	0	0
Miscellaneous	292,987	242,699	175,392	328,578
Leases	745,709	612,487	611,947	705,552
Maintenance tax note	1,200,000	1,200,000	0	0
<u>Totals for Expense</u>	<u>9,093,138</u>	<u>8,539,150</u>	<u>6,993,044</u>	<u>7,133,343</u>
<u>Totals for report:</u>	<u>36,900,000</u>	<u>35,900,000</u>	<u>32,800,001</u>	<u>32,697,845</u>

College of the Mainland
2020-19 Budget
Budget Information by Divison Lead

Divison Lead	2019-20 Budget	2018-17 Budget	2017-18 Budget	2017-18 Actual
President	4,045,855	3,641,055	3,423,033	3,353,560
VP Instruction	17,039,121	16,207,205	15,467,317	15,157,377
VP Student Services	3,165,789	3,039,713	2,807,920	2,769,272
VP Fiscal Affairs	11,263,167	11,693,603	10,128,464	10,356,218
VP Institutional Advancement	1,386,068	1,318,424	973,267	1,061,418
<u>Totals:</u>	<u>36,900,000</u>	<u>35,900,000</u>	<u>32,800,001</u>	<u>32,697,845</u>

College of the Mainland
2019-20 Budget
Budget Information by Department Lead Then Department Group

		2019-20 Budget	2018-17 Budget	2017-18 Budget	2017-18 Actual
<u>President</u>					
COP	Campus Police	769,493	704,224	562,778	615,682
ITS	Information Technology Services	1,674,640	1,523,839	1,481,339	1,414,615
OPR	OPEAR	456,012	415,784	389,939	365,353
PRS	President's Office	1,145,710	997,208	988,977	957,910
	<u>Totals:</u>	<u>4,045,855</u>	<u>3,641,055</u>	<u>3,423,033</u>	<u>3,353,560</u>
<u>VP Instruction</u>					
ADE	Adult Education	174,061	164,609	156,259	165,384
BCE	Business & Computer Education	657,544	630,603	629,062	724,829
CDE	Child Dev/Ed	602,920	504,049	489,468	500,885
CED	Continuing Ed	1,196,660	1,277,052	1,168,291	1,153,740
CHS	Collegiate High School	130,389	124,098	118,779	123,961
COS	Cosmetology	531,421	448,867	422,145	489,494
DCD	Dual Credit Department	157,314	161,687	155,556	152,606
DCE	Continuing education	168,363	0	0	0
DET	Distance Ed	533,557	514,217	392,352	447,536
DGE	Dean Gen ED	165,589	143,810	137,770	143,307
HUM	Humanities	1,111,607	1,168,875	1,095,434	1,169,204
ITL	Instructional Tech Lab Mgrs	332,130	326,354	363,262	313,880
ITT	Industrial Tech	1,385,089	1,387,053	1,305,118	1,195,099
LIB	Library	591,643	569,507	539,072	488,008
MSC	Math	806,429	904,079	843,614	846,833
NRS	Nursing	2,263,288	2,120,931	2,053,563	1,760,082
PDA	Professional Dev Academy	130,125	130,125	123,125	114,759
PSC	Public Service Careers	1,512,643	1,463,819	1,462,174	1,496,458
PVA	Performing/Visual Arts	1,030,033	1,005,288	965,887	1,020,526
SCN	Science	1,198,406	1,190,035	1,109,118	1,118,342
SOC	Social & Behavioral Science	1,142,154	1,230,640	1,203,670	1,191,839
VPI	VP Instruction	1,217,756	741,507	733,598	540,605
	<u>Totals:</u>	<u>17,039,121</u>	<u>16,207,205</u>	<u>15,467,317</u>	<u>15,157,377</u>
<u>VP Student Services</u>					
ADM	Admissions	347,173	352,569	337,381	344,641
JUD	Judicial Affairs	220,391	211,296	210,503	236,066
MCE	Multicultural Events	12,500	12,500	0	13,153
RCT	Recruitment	451,448	465,667	433,011	410,593
REC	Facilities and Student Recreatio	199,302	198,638	252,777	172,776
SFS	Student Financial Services	602,455	594,727	544,402	515,297
SLT	Student Life	152,871	88,443	83,795	86,479
SSC	Student Success Center	617,898	609,458	446,515	494,535
TI5	Title V Grant	0	300	56,236	270
TST	Testing	259,702	250,717	215,131	231,852
VPS	VP Student Services	302,049	255,398	228,169	263,610
	<u>Totals:</u>	<u>3,165,789</u>	<u>3,039,713</u>	<u>2,807,920</u>	<u>2,769,272</u>

College of the Mainland
2019-20 Budget
Budget Information by Department Lead Then Department Group

		2019-20 Budget	2018-17 Budget	2017-18 Budget	2017-18 Actual
<u>VP Fiscal Affairs</u>					
CT	Custodial Services	330,220	322,752	314,922	309,347
FIN	Financial Services	5,948,520	6,784,997	5,343,914	5,290,529
FST	Facility Services	3,780,750	3,460,555	3,398,730	3,683,869
GRO	Grounds	109,800	108,440	161,283	157,359
HRT	Human Resources	432,904	377,802	425,935	416,222
PUR	Purchasing	386,412	374,293	232,905	261,409
VPF	VP College & Financial Services	274,561	264,764	250,775	237,483
	<u>Totals:</u>	<u>11,263,167</u>	<u>11,693,603</u>	<u>10,128,464</u>	<u>10,356,218</u>
<u>VP Institutional Advancement</u>					
FNT	COM Foundation Dept	102,689	89,025	86,659	85,950
MRK	Marketing and Communications	801,895	743,430	507,270	556,789
VPA	VP for Institutional Advancement	481,484	485,969	379,338	418,679
	<u>Totals:</u>	<u>1,386,068</u>	<u>1,318,424</u>	<u>973,267</u>	<u>1,061,418</u>
	<u>Totals:</u>	<u>36,900,000</u>	<u>35,900,000</u>	<u>32,800,001</u>	<u>32,697,845</u>

College of the Mainland
2019-20 Budget
Budget Information by Department Detail

2019-20 Budget 2018-19 Budget 2017-18 Budget 2017-18 Actual

Area: 1-President

Department Group: COP- Campus Police

Department: 5151-Campus Police

5140	PRO-Full time	357,290	357,290	256,249	357,290
5142	PRO-Stipends	5,680	5,680	5,680	8,090
5160	CLA-Full time	292,349	219,580	194,205	128,857
5162	CLA-Stipends	10,080	10,080	10,080	4,665
5163	CLA-Overload/overtime	300	300	300	0
5165	CLA-Part time	62,000	62,000	62,000	67,324
5320	Maint & Repair Svcs	12,600	12,600	12,600	6,125
5332	Professional Svcs-Oth	325	325	325	8,853
5461	Supp-Office	375	375	375	146
5462	Supp-Other	5,238	5,238	5,238	2,533
5502	Dues & Subscriptions	7,530	15,030	0	16,645
5508	TRS Pension Surcharge	0	0	0	623
5512	Insur-Prof Liability	12,000	12,000	12,000	11,892
5570	Printing&Reproduction	550	550	550	423
5640	Trvel Wrk Rel-Employe	3,176	3,176	3,176	2,216
Dept 5151-Campus Pol Totals		<u>769,493</u>	<u>704,224</u>	<u>562,778</u>	<u>615,682</u>

Department Group: ITS- Information Technology Services

Department: 3516-Information Technology Serv

5120	ADM-Full time	108,569	105,407	105,921	105,407
5140	PRO-Full time	359,975	293,709	315,318	308,477
5160	CLA-Full time	303,421	303,421	296,055	299,840
5163	CLA-Overload/overtime	0	0	0	512
5165	CLA-Part time	19,463	19,463	19,463	11,230
5300	Cont Svcs-Pd Cntrctr	66,000	66,000	66,000	24,380
5320	Maint & Repair Svcs	0	0	516,991	549,759
5325	Comp/Software Lic Renew/Mai	648,047	574,248	0	0
5332	Professional Svcs-Oth	5,250	5,250	5,250	6,633
5370	Utilities-Telephone	24,291	24,291	24,291	0
5371	Cent Tele-Trunk Chrg	45,000	45,000	45,000	0
5372	Cent Tel-Billings	0	0	0	68,850
5374	Cent Tel-Misc Phone Exp	30,000	30,000	30,000	14,748
5420	Supp-Cmp Hardwr<\$5000	31,100	31,100	31,100	11,961
5421	Supp-Cmp Softwr<\$5000	19,000	19,000	19,000	7,846
5461	Supp-Office	800	800	800	340
5502	Dues & Subscriptions	150	150	150	0
5570	Printing&Reproduction	6,000	6,000	6,000	0
5640	Trvel Wrk Rel-Employe	7,574	0	0	4,224
5660	Multi-trip Mileage-Employee	0	0	0	107
Dept 3516-Informatio Totals		<u>1,674,640</u>	<u>1,523,839</u>	<u>1,481,339</u>	<u>1,414,314</u>

Department: 3518-Telecommunications

5374	Cent Tel-Misc Phone Exp	0	0	0	301
Dept 3518-Telecommun Totals		<u>0</u>	<u>0</u>	<u>0</u>	<u>301</u>

College of the Mainland
2019-20 Budget
Budget Information by Department Detail

		2019-20 Budget	2018-19 Budget	2017-18 Budget	2017-18 Actual
<u>Department Group: OPR- OPEAR</u>					
Department: 5144-OPEAR					
5140	PRO-Full time	331,661	315,233	247,584	271,811
5145	PRO-Part time	0	0	0	4,791
5160	CLA-Full time	0	0	41,804	4,233
5320	Maint & Repair Svcs	0	85,951	85,951	60,996
5325	Comp/Software Lic Renew/Mai	85,951	0	0	0
5332	Professional Svcs-Oth	12,000	12,000	12,000	4,305
5352	Rent-Vehicles	0	0	0	39
5461	Supp-Office	500	0	0	780
5462	Supp-Other	2,500	2,500	2,500	1,245
5502	Dues & Subscriptions	5,300	0	0	6,140
5570	Printing&Reproduction	100	100	100	0
5640	Trvel Wrk Rel-Employe	18,000	0	0	11,013
Dept 5144-OPEAR Totals		<u>456,012</u>	<u>415,784</u>	<u>389,939</u>	<u>365,353</u>
<u>Department Group: PRS- President's Office</u>					
Department: 5104-Board of Trustees					
5461	Supp-Office	0	0	250	0
5462	Supp-Other	0	0	3,000	0
5502	Dues & Subscriptions	5,400	5,400	3,400	5,590
5570	Printing&Reproduction	0	0	0	213
5641	Trvel Wrk Rel-Non-Emp	14,000	14,000	24,000	8,105
Dept 5104-Board of T Totals		<u>19,400</u>	<u>19,400</u>	<u>30,650</u>	<u>13,908</u>
Department: 5152-Emergency Management					
5140	PRO-Full time	0	0	85,505	0
5420	Supp-Cmp Hardwr<\$5000	0	0	0	704
5461	Supp-Office	0	0	300	187
5462	Supp-Other	0	0	300	275
5502	Dues & Subscriptions	0	0	0	190
5570	Printing&Reproduction	0	0	1,200	0
5640	Trvel Wrk Rel-Employe	0	0	0	1,336
5641	Trvel Wrk Rel-Non-Emp	0	0	2,500	0
Dept 5152-Emergency Totals		<u>0</u>	<u>0</u>	<u>89,805</u>	<u>2,692</u>

College of the Mainland
2019-20 Budget
Budget Information by Department Detail

		2019-20 Budget	2018-19 Budget	2017-18 Budget	2017-18 Actual
Department: 5107-Gen Institution					
5120	ADM-Full time	0	0	0	56,283
5163	CLA-Overload/overtime	2,000	2,000	2,000	1,330
5330	Prof Svcs-Audit	66,500	66,500	66,500	63,025
5331	Prof Svcs-Legal	22,235	22,235	145,000	14,208
5332	Professional Svcs-Oth	19,250	19,250	6,250	19,416
5461	Supp-Office	0	0	0	236
5462	Supp-Other	0	20,000	18,000	18,363
5470	Food-Catering	20,000	0	0	16,045
5500	Bank Fees-Credit Card	72,000	57,000	50,000	86,875
5502	Dues & Subscriptions	51,464	42,000	42,000	29,656
5503	Collection Fees	0	0	2,600	0
5506	Graduation Expenses	0	0	0	-15
5508	TRS Pension Surcharge	0	0	0	29,870
5512	Insur-Prof Liability	56,440	56,440	56,440	55,898
5515	Advocacy Due	1,000	0	0	0
5570	Printing&Reproduction	0	0	0	69
5640	Trvel Wrk Rel-Employe	0	0	0	634
Dept 5107-Gen Instit Totals		<u>310,889</u>	<u>285,425</u>	<u>388,790</u>	<u>391,893</u>
Department: 5106-Internal Audit					
5140	PRO-Full time	0	0	79,658	0
5300	Cont Svcs-Pd Cntrctr	150,000	150,000	0	0
5330	Prof Svcs-Audit	0	0	0	149,974
5461	Supp-Office	0	0	300	0
5590	Prof Development	0	0	783	0
Dept 5106-Internal A Totals		<u>150,000</u>	<u>150,000</u>	<u>80,741</u>	<u>149,974</u>
Department: 8105-Misc					
5600	Publ Relations&Advert	0	0	0	99
Dept 8105-Misc Totals		<u>0</u>	<u>0</u>	<u>0</u>	<u>99</u>
Department: 5105-Presidents Office					
5120	ADM-Full time	322,550	206,000	199,650	206,000
5122	ADM-Stipends	49,640	49,640	23,640	56,450
5140	PRO-Full time	69,143	65,229	0	65,229
5160	CLA-Full time	43,094	41,839	96,741	41,839
5163	CLA-Overload/overtime	600	600	600	0
5165	CLA-Part time	7,000	7,000	7,000	0
5332	Professional Svcs-Oth	0	0	0	4,198
5350	Rent-Equip & Other	0	0	0	1,568
5352	Rent-Vehicles	1,500	1,500	1,500	0
5461	Supp-Office	1,250	1,250	1,250	2,642
5462	Supp-Other	200	200	200	481
5502	Dues & Subscriptions	2,500	2,500	2,500	835
5550	Postage & Delivery	0	0	0	15
5570	Printing&Reproduction	336	336	336	59
5595	Dues&Subscrip-Bdget Sweep A	700	15,000	15,000	0
5639	Trvel-Budget Sweep Account	0	25,574	25,574	0
5640	Trvel Wrk Rel-Employe	15,000	15,000	15,000	8,933
5641	Trvel Wrk Rel-Non-Emp	0	0	0	1,158
Dept 5105-Presidents Totals		<u>513,513</u>	<u>431,668</u>	<u>388,991</u>	<u>389,407</u>

College of the Mainland
2019-20 Budget
Budget Information by Department Detail

		2019-20 Budget	2018-19 Budget	2017-18 Budget	2017-18 Actual
Department: 5103-Self Study SACS					
5122	ADM-Stipends	8,000	8,000	0	0
5502	Dues & Subscriptions	10,000	10,000	10,000	9,937
Dept 5103-Self Study Totals		<u>18,000</u>	<u>18,000</u>	<u>10,000</u>	<u>9,937</u>
Department: 5158-Staff Attorney					
5120	ADM-Full time	98,013	92,465	0	0
5160	CLA-Full time	35,645	0	0	0
5461	Supp-Office	250	250	0	0
Dept 5158-Staff Atto Totals		<u>133,908</u>	<u>92,715</u>	<u>0</u>	<u>0</u>
Dept. Lead 1-President Totals		<u>4,045,855</u>	<u>3,641,055</u>	<u>3,423,033</u>	<u>3,353,560</u>

College of the Mainland
2019-20 Budget
Budget Information by Department Detail

	2019-20 Budget	2018-19 Budget	2017-18 Budget	2017-18 Actual
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Area: 2-VP Instruction

Department Group: ADE- Adult Education

Department: 1401-Adult Education

5140	PRO-Full time	79,356	74,864	71,609	74,864
5160	CLA-Full time	87,629	82,669	79,074	82,669
5300	Cont Svcs-Pd Cntrctr	0	0	0	2,595
5410	Supp-Childcare Food	0	0	0	1,844
5440	Supp-Instructional	400	400	400	0
5461	Supp-Office	2,776	2,776	2,776	1,070
5462	Supp-Other	2,000	2,000	2,000	0
5470	Food-Catering	1,500	1,500	0	2,297
5570	Printing&Reproduction	400	400	400	45
Dept 1401-Adult Educ Totals		<u>174,061</u>	<u>164,609</u>	<u>156,259</u>	<u>165,384</u>

Department Group: BCE- Business & Computer Education

Department: 1103-Accounting-Credit

5100	FAC-Full time	109,240	106,058	101,446	106,058
5102	FAC-Stipends	10,000	10,000	10,000	10,000
5103	FAC-Overload/overtime	4,170	4,170	4,170	7,014
5104	FAC-Summer	0	6,480	6,480	5,388
5105	FAC-Part time	4,365	4,365	4,000	7,956
5165	CLA-Part time	0	4,800	0	0
5420	Supp-Cmp Hardwr<\$5000	500	500	500	0
5440	Supp-Instructional	160	160	160	225
5461	Supp-Office	80	80	80	0
5502	Dues & Subscriptions	0	0	0	331
Dept 1103-Accounting Totals		<u>128,515</u>	<u>136,613</u>	<u>126,836</u>	<u>136,972</u>

Department: 3204-Adm-C.I.D.T.

5160	CLA-Full time	46,891	44,237	42,313	44,237
5461	Supp-Office	2,950	2,950	750	1,496
5470	Food-Catering	0	0	0	1,448
5570	Printing&Reproduction	100	100	100	0
5622	Special Proj & Svcs	3,200	3,200	3,200	386
Dept 3204-Adm-C.I.D. Totals		<u>53,141</u>	<u>50,487</u>	<u>46,363</u>	<u>47,567</u>

Department: 1203-Bus Tech

5104	FAC-Summer	0	5,233	5,233	0
5105	FAC-Part time	25,000	25,000	25,000	29,644
5440	Supp-Instructional	45	45	45	0
5461	Supp-Office	80	80	80	0
5570	Printing&Reproduction	25	25	25	0
Dept 1203-Bus Tech Totals		<u>25,150</u>	<u>30,383</u>	<u>30,383</u>	<u>29,644</u>

College of the Mainland
2019-20 Budget
Budget Information by Department Detail

		2019-20 Budget	2018-19 Budget	2017-18 Budget	2017-18 Actual
Department: 1107-C.I.S.					
5100	FAC-Full time	60,560	59,767	57,168	59,767
5102	FAC-Stipends	2,000	2,000	2,000	2,000
5103	FAC-Overload/overtime	7,500	7,500	7,500	8,019
5104	FAC-Summer	0	4,000	4,000	2,988
5105	FAC-Part time	12,000	12,000	17,000	12,001
5165	CLA-Part time	4,603	603	603	1,676
5420	Supp-Cmp Hardwr<\$5000	0	800	0	0
5440	Supp-Instructional	250	250	250	0
5461	Supp-Office	100	100	100	0
5463	Supp-Testing	1,515	1,515	1,515	1,035
5570	Printing&Reproduction	0	0	0	59
5622	Special Proj & Svcs	800	0	0	0
Dept 1107-C.I.S. Totals		<u>89,328</u>	<u>88,535</u>	<u>90,136</u>	<u>87,545</u>
Department: 1213-Drafting					
5100	FAC-Full time	51,511	48,595	46,482	48,595
5102	FAC-Stipends	2,000	2,000	2,000	2,000
5103	FAC-Overload/overtime	5,104	13,700	8,000	25,404
5105	FAC-Part time	15,672	12,729	9,740	17,593
5320	Maint & Repair Svcs	0	2,153	2,153	2,388
5325	Comp/Software Lic Renew/Mai	2,153	0	0	0
5440	Supp-Instructional	300	300	300	135
5461	Supp-Office	75	75	75	14
Dept 1213-Drafting Totals		<u>76,815</u>	<u>79,552</u>	<u>68,750</u>	<u>96,129</u>
Department: 1104-Gen Bus-Credit					
5100	FAC-Full time	25,575	0	26,158	27,347
5102	FAC-Stipends	1,000	1,000	1,000	750
5103	FAC-Overload/overtime	0	0	0	15,847
5104	FAC-Summer	0	4,440	4,440	0
5105	FAC-Part time	11,640	7,200	7,200	8,234
5165	CLA-Part time	0	4,800	0	0
5440	Supp-Instructional	25	25	25	0
5461	Supp-Office	130	130	130	46
5640	Trvel Wrk Rel-Employe	0	0	0	132
Dept 1104-Gen Bus-Cr Totals		<u>38,370</u>	<u>17,595</u>	<u>38,953</u>	<u>52,356</u>
Department: 1215-Graphic Arts					
5100	FAC-Full time	57,974	59,767	57,168	59,767
5102	FAC-Stipends	2,000	2,000	2,000	2,000
5103	FAC-Overload/overtime	0	0	0	10,478
5104	FAC-Summer	0	4,560	3,440	3,952
5105	FAC-Part time	31,536	26,976	18,510	32,806
5320	Maint & Repair Svcs	0	3,600	3,600	0
5325	Comp/Software Lic Renew/Mai	3,600	0	0	0
5440	Supp-Instructional	1,200	1,200	1,200	3,931
5461	Supp-Office	125	125	125	20
5502	Dues & Subscriptions	0	0	0	2,829
5570	Printing&Reproduction	150	150	150	31
Dept 1215-Graphic Ar Totals		<u>96,585</u>	<u>98,378</u>	<u>86,193</u>	<u>115,814</u>

College of the Mainland
2019-20 Budget
Budget Information by Department Detail

		2019-20 Budget	2018-19 Budget	2017-18 Budget	2017-18 Actual
Department: 1204-Management					
5100	FAC-Full time	48,207	34,693	59,343	62,040
5102	FAC-Stipends	1,000	1,000	1,000	750
5105	FAC-Part time	0	0	0	9,523
5440	Supp-Instructional	75	75	75	49
5461	Supp-Office	100	100	100	54
	Dept 1204-Management Totals	<u>49,382</u>	<u>35,868</u>	<u>60,518</u>	<u>72,416</u>
Department: 1216-Networking					
5100	FAC-Full time	46,865	45,452	44,690	42,886
5103	FAC-Overload/overtime	0	0	0	6,916
5104	FAC-Summer	0	0	0	3,140
5105	FAC-Part time	30,500	30,500	30,500	14,430
5165	CLA-Part time	0	0	0	1,700
5420	Supp-Cmp Hardwr<\$5000	5,653	0	0	0
5440	Supp-Instructional	200	200	200	123
5462	Supp-Other	40	40	40	0
5463	Supp-Testing	17,000	17,000	5,500	17,191
	Dept 1216-Networking Totals	<u>100,258</u>	<u>93,192</u>	<u>80,930</u>	<u>86,386</u>
Department Group: CDE- Child Dev/Ed					
Department: 1210-Child Develop					
5100	FAC-Full time	61,560	59,767	58,026	59,767
5103	FAC-Overload/overtime	1,168	1,168	0	2,085
5105	FAC-Part time	8,256	8,256	26,000	4,244
5502	Dues & Subscriptions	0	0	0	104
	Dept 1210-Child Deve Totals	<u>70,984</u>	<u>69,191</u>	<u>84,026</u>	<u>66,200</u>
Department: 1211-Child Develop Lab					
5140	PRO-Full time	404,034	170,497	196,948	199,074
5160	CLA-Full time	117,802	254,261	195,365	206,289
5165	CLA-Part time	10,000	10,000	10,000	24,314
5320	Maint & Repair Svcs	0	0	113	0
5352	Rent-Vehicles	0	0	0	336
5440	Supp-Instructional	0	0	650	648
5461	Supp-Office	0	0	0	29
5462	Supp-Other	100	100	100	0
5502	Dues & Subscriptions	0	0	0	550
5512	Insur-Prof Liability	0	0	66	0
5570	Printing&Reproduction	0	0	0	23
5622	Special Proj & Svcs	0	0	2,200	840
5640	Trvel Wrk Rel-Employe	0	0	0	2,582
	Dept 1211-Child Deve Totals	<u>531,936</u>	<u>434,858</u>	<u>405,442</u>	<u>434,685</u>

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		2019-20 Budget	2018-19 Budget	2017-18 Budget	2017-18 Actual
Department Group: CED- Continuing Ed					
Department: 1307-Allied Health CE					
5100	FAC-Full time	60,870	55,000	0	0
5105	FAC-Part time	39,270	39,270	69,195	66,894
5140	PRO-Full time	70,627	68,570	65,588	68,570
5160	CLA-Full time	46,930	44,274	38,789	44,274
5300	Cont Svcs-Pd Cntractr	0	1,800	1,800	0
5332	Professional Svcs-Oth	1,800	0	0	0
5440	Supp-Instructional	16,140	12,000	12,000	14,954
5461	Supp-Office	1,000	1,000	1,000	900
5462	Supp-Other	50	50	50	132
5463	Supp-Testing	15,234	6,100	6,100	4,135
5470	Food-Catering	0	0	0	87
5512	Insur-Prof Liability	7,576	6,500	0	11,327
5570	Printing&Reproduction	500	500	500	132
5640	Trvel Wrk Rel-Employee	0	0	0	2,053
5660	Multi-trip Mileage-Employee	0	0	0	87
Dept 1307-Allied Hea Totals		<u>259,997</u>	<u>235,064</u>	<u>195,022</u>	<u>213,545</u>
Department: 1217-Bus Ed-NonCR					
5105	FAC-Part time	4,000	12,000	15,000	0
5332	Professional Svcs-Oth	0	0	5,700	0
5440	Supp-Instructional	150	150	150	0
5502	Dues & Subscriptions	0	0	0	2,100
Dept 1217-Bus Ed-Non Totals		<u>4,150</u>	<u>12,150</u>	<u>20,850</u>	<u>2,100</u>
Department: 3401-Cont Education					
5120	ADM-Full time	0	181,497	94,573	98,872
5122	ADM-Stipends	0	0	0	4,000
5140	PRO-Full time	206,609	66,516	192,791	166,691
5160	CLA-Full time	125,922	181,961	174,048	181,961
5165	CLA-Part time	11,400	11,400	11,400	24,429
5440	Supp-Instructional	0	0	0	22
5461	Supp-Office	3,500	3,500	3,500	1,572
5462	Supp-Other	100	100	100	99
5470	Food-Catering	0	0	0	312
5550	Postage & Delivery	0	0	0	600
5570	Printing&Reproduction	25,000	17,000	20,000	22,915
5600	Publ Relations&Advert	21,843	15,000	15,000	12,613
5640	Trvel Wrk Rel-Employee	0	0	0	4,139
Dept 3401-Cont Educa Totals		<u>394,374</u>	<u>476,974</u>	<u>511,412</u>	<u>518,225</u>
Department: 1229-Electrical-NonCR					
5105	FAC-Part time	0	0	22,960	23,275
5440	Supp-Instructional	0	0	1,000	464
5462	Supp-Other	0	0	250	0
5470	Food-Catering	0	0	0	120
5570	Printing&Reproduction	0	0	250	60
Dept 1229-Electrical Totals		<u>0</u>	<u>0</u>	<u>24,460</u>	<u>23,919</u>

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		2019-20 Budget	2018-19 Budget	2017-18 Budget	2017-18 Actual
Department: 1208-HVAC-NonCR					
5102	FAC-Stipends	1,500	3,000	0	0
5105	FAC-Part time	119,980	119,980	21,260	20,524
5165	CLA-Part time	0	8,000	0	0
5332	Professional Svcs-Oth	4,200	13,160	840	840
5440	Supp-Instructional	18,500	23,200	3,000	717
5462	Supp-Other	200	200	200	0
5463	Supp-Testing	1,658	1,058	592	500
5470	Food-Catering	200	800	0	0
5570	Printing&Reproduction	0	0	0	20
5660	Multi-trip Mileage-Employee	0	0	0	570
Dept 1208-HVAC-NonCR Totals		<u>146,238</u>	<u>169,398</u>	<u>25,892</u>	<u>23,171</u>
Department: 1207-Instrumentation-NonCr					
5105	FAC-Part time	0	0	0	5,215
Dept 1207-Instrument Totals		<u>0</u>	<u>0</u>	<u>0</u>	<u>5,215</u>
Department: 5119-LC Ctr Admin					
5165	CLA-Part time	26,000	21,275	21,275	29,060
5461	Supp-Office	800	800	1,500	678
5660	Multi-trip Mileage-Employee	0	0	0	156
Dept 5119-LC Ctr Adm Totals		<u>26,800</u>	<u>22,075</u>	<u>22,775</u>	<u>29,894</u>
Department: 1235-Machinist - NCR					
5105	FAC-Part time	0	0	0	11,200
5320	Maint & Repair Svcs	0	0	1,000	0
5332	Professional Svcs-Oth	0	0	3,500	0
5440	Supp-Instructional	0	0	2,370	2,120
5502	Dues & Subscriptions	0	0	0	1,210
Dept 1235-Machinist Totals		<u>0</u>	<u>0</u>	<u>6,870</u>	<u>14,530</u>
Department: 1228-Millwrt/Mach-NonCR					
5105	FAC-Part time	0	0	60,000	32,256
5320	Maint & Repair Svcs	0	0	600	453
5332	Professional Svcs-Oth	0	0	4,340	840
5352	Rent-Vehicles	0	0	104	52
5440	Supp-Instructional	0	0	5,000	5,034
5461	Supp-Office	0	0	100	0
5462	Supp-Other	0	0	200	0
5463	Supp-Testing	0	0	192	104
5570	Printing&Reproduction	0	0	260	204
Dept 1228-Millwrt/Ma Totals		<u>0</u>	<u>0</u>	<u>70,796</u>	<u>38,943</u>
Department: 1234-Pipefitting / Welding - CE					
5105	FAC-Part time	0	0	0	8,288
5332	Professional Svcs-Oth	0	0	840	420
5440	Supp-Instructional	0	0	8,100	14,044
5463	Supp-Testing	0	0	0	75
Dept 1234-Pipefittin Totals		<u>0</u>	<u>0</u>	<u>8,940</u>	<u>22,827</u>

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		2019-20 Budget	2018-19 Budget	2017-18 Budget	2017-18 Actual
Department: 2112-Senior Adult Dept					
5105	FAC-Part time	162,081	162,081	110,000	110,000
5140	PRO-Full time	78,801	78,801	75,971	72,533
5160	CLA-Full time	83,445	79,735	37,658	38,077
5165	CLA-Part time	35,724	35,724	52,595	37,803
5440	Supp-Instructional	1,200	1,200	1,200	1,199
5461	Supp-Office	1,150	1,150	1,150	1,135
5462	Supp-Other	700	700	700	624
5570	Printing&Reproduction	2,000	2,000	2,000	0
Dept 2112-Senior Adu Totals		<u>365,101</u>	<u>361,391</u>	<u>281,274</u>	<u>261,371</u>
Department Group: CHS- Collegiate High School					
Department: 1227-Collegiate H.S.-CR					
5140	PRO-Full time	85,666	81,806	78,249	81,806
5160	CLA-Full time	42,949	40,518	38,756	40,518
5461	Supp-Office	698	698	698	681
5462	Supp-Other	100	100	100	0
5570	Printing&Reproduction	276	276	276	306
5630	Stu Develop & Events	700	700	700	650
Dept 1227-Collegiate Totals		<u>130,389</u>	<u>124,098</u>	<u>118,779</u>	<u>123,961</u>
Department Group: COS- Cosmetology					
Department: 1301-Cosmetology					
5100	FAC-Full time	312,280	248,453	237,651	248,453
5102	FAC-Stipends	16,000	6,240	4,000	8,000
5103	FAC-Overload/overtime	2,500	2,500	2,500	4,042
5105	FAC-Part time	122,400	122,400	114,000	163,225
5160	CLA-Full time	42,611	40,199	39,919	37,647
5165	CLA-Part time	0	0	0	1,626
5440	Supp-Instructional	30,800	25,000	20,000	19,715
5461	Supp-Office	2,000	2,000	2,000	2,190
5462	Supp-Other	0	0	0	461
5502	Dues & Subscriptions	0	0	0	1,395
5507	Licensing & Cert-Student	2,255	1,500	1,500	1,275
5570	Printing&Reproduction	300	300	300	43
5622	Special Proj & Svcs	275	275	275	0
5640	Trvel Wrk Rel-Employe	0	0	0	1,389
5660	Multi-trip Mileage-Employee	0	0	0	33
Dept 1301-Cosmetolog Totals		<u>531,421</u>	<u>448,867</u>	<u>422,145</u>	<u>489,494</u>

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		2019-20 Budget	2018-19 Budget	2017-18 Budget	2017-18 Actual
<u>Department Group: DCD- Dual Credit Department</u>					
Department: 4133-Dual Credit Dept					
5102	FAC-Stipends	5,820	5,820	5,820	5,820
5140	PRO-Full time	81,808	79,425	75,279	79,425
5160	CLA-Full time	47,011	45,642	43,657	45,642
5165	CLA-Part time	0	0	0	5,063
5461	Supp-Office	1,000	1,000	1,000	356
5470	Food-Catering	2,275	0	0	0
5502	Dues & Subscriptions	0	0	0	560
5550	Postage & Delivery	0	0	0	82
5570	Printing&Reproduction	8,000	15,000	15,000	4,197
5622	Special Proj & Svcs	5,000	8,400	8,400	1,090
5640	Trvel Wrk Rel-Employe	6,400	6,400	6,400	10,371
Dept 4133-Dual Credi Totals		<u>157,314</u>	<u>161,687</u>	<u>155,556</u>	<u>152,606</u>
<u>Department Group: DCE-Continuing education</u>					
Department: 3402-Dean Cont Educaton					
5120	ADM-Full time	104,804	0	0	0
5160	CLA-Full time	56,039	0	0	0
5352	Rent-Vehicles	500	0	0	0
5461	Supp-Office	250	0	0	0
5462	Supp-Other	250	0	0	0
5570	Printing&Reproduction	700	0	0	0
5640	Trvel Wrk Rel-Employe	5,820	0	0	0
Dept 3402-Dean Cont Totals		<u>168,363</u>	<u>0</u>	<u>0</u>	<u>0</u>
<u>Department Group: DET- Distance Ed</u>					
Department: 1110-Distance Ed					
5102	FAC-Stipends	6,243	3,300	3,300	2,100
5140	PRO-Full time	300,990	300,990	179,151	240,391
5160	CLA-Full time	16,790	16,301	18,281	16,302
5320	Maint & Repair Svcs	0	79,650	79,650	24,807
5325	Comp/Software Lic Renew/Mai	79,650	0	0	0
5332	Professional Svcs-Oth	0	0	0	1,000
5410	Supp-Childcare Food	0	0	0	102
5421	Supp-Cmp Softwr<\$5000	1,032	1,032	1,032	0
5461	Supp-Office	800	0	0	806
5932	Cap Out-Softwr>\$5000	0	0	0	47,670
Dept 1110-Distance E Totals		<u>405,505</u>	<u>401,273</u>	<u>281,414</u>	<u>333,178</u>
Department: 3504-Instr Tech Department					
5140	PRO-Full time	106,289	51,152	48,928	51,152
5160	CLA-Full time	16,790	56,819	57,037	56,818
5320	Maint & Repair Svcs	0	450	450	422
5325	Comp/Software Lic Renew/Mai	450	0	0	0
5461	Supp-Office	400	400	400	395
5462	Supp-Other	2,480	2,480	2,480	2,474
5502	Dues & Subscriptions	0	0	0	224
5570	Printing&Reproduction	75	75	75	48
5610	Royalty/License Pymts	568	568	568	497
5660	Multi-trip Mileage-Employee	0	0	0	178
Dept 3504-Instr Tech Totals		<u>127,052</u>	<u>111,944</u>	<u>109,938</u>	<u>112,208</u>

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		2019-20 Budget	2018-19 Budget	2017-18 Budget	2017-18 Actual
Department: 1113-Virtual College TX					
5622	Special Proj & Svcs	1,000	1,000	1,000	2,150
	Dept 1113-Virtual Co Totals	<u>1,000</u>	<u>1,000</u>	<u>1,000</u>	<u>2,150</u>
Department Group: DGE- Dean Gen ED					
Department: 3109-Dean Gen Ed					
5120	ADM-Full time	101,752	95,992	91,819	95,992
5160	CLA-Full time	58,967	42,948	41,081	42,948
5352	Rent-Vehicles	120	120	120	47
5461	Supp-Office	500	500	500	535
5462	Supp-Other	100	100	100	0
5502	Dues & Subscriptions	0	0	0	45
5570	Printing&Reproduction	150	150	150	0
5640	Trvel Wrk Rel-Employe	4,000	4,000	4,000	3,740
	Dept 3109-Dean Gen E Totals	<u>165,589</u>	<u>143,810</u>	<u>137,770</u>	<u>143,307</u>
Department Group: HUM- Humanities					
Department: 1102-Acad Succ Re/Wr					
5100	FAC-Full time	599,890	599,890	573,807	599,890
5102	FAC-Stipends	8,000	8,000	8,000	8,000
5103	FAC-Overload/overtime	6,390	6,390	3,500	23,606
5104	FAC-Summer	0	50,000	10,000	35,040
5105	FAC-Part time	92,880	92,880	10,000	64,745
5165	CLA-Part time	0	16,000	5,500	0
5300	Cont Svcs-Pd Cntractr	48,472	21,800	21,800	41,152
5640	Trvel Wrk Rel-Employe	0	0	0	2,109
5660	Multi-trip Mileage-Employee	0	0	0	219
	Dept 1102-Acad Succ Totals	<u>755,632</u>	<u>794,960</u>	<u>632,607</u>	<u>774,761</u>
Department: 1125-Foreign Lang					
5100	FAC-Full time	61,560	59,767	57,168	59,767
5103	FAC-Overload/overtime	5,560	5,560	5,560	2,780
5104	FAC-Summer	0	13,222	11,520	15,241
5105	FAC-Part time	3,030	3,030	1,800	4,128
	Dept 1125-Foreign La Totals	<u>70,150</u>	<u>81,579</u>	<u>76,048</u>	<u>81,916</u>
Department: 1109-Humanities					
5100	FAC-Full time	23,210	22,534	21,555	22,534
5103	FAC-Overload/overtime	584	584	0	2,085
5104	FAC-Summer	0	1,344	0	4,800
5105	FAC-Part time	1,156	1,156	0	4,128
	Dept 1109-Humanities Totals	<u>24,950</u>	<u>25,618</u>	<u>21,555</u>	<u>33,547</u>

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		2019-20 Budget	2018-19 Budget	2017-18 Budget	2017-18 Actual
Department: 3101-Humanities Admin					
5160	CLA-Full time	44,237	44,237	42,313	44,237
5320	Maint & Repair Svcs	0	468	468	0
5325	Comp/Software Lic Renew/Mai	468	0	0	0
5352	Rent-Vehicles	200	200	200	94
5440	Supp-Instructional	1,250	1,250	1,250	755
5460	Supp-from Media Svcs	100	100	100	6
5461	Supp-Office	4,060	4,060	3,000	2,643
5462	Supp-Other	600	600	600	531
5463	Supp-Testing	45	45	45	0
5465	Supp-from Media Svcs	10	10	10	0
5570	Printing&Reproduction	300	300	300	71
5640	Trvel Wrk Rel-Employe	100	0	0	0
5642	COM Vehicle Use	0	100	100	0
Dept 3101-Humanities Totals		<u>51,370</u>	<u>51,370</u>	<u>48,386</u>	<u>48,337</u>
Department: 1111-Philosophy					
5100	FAC-Full time	23,210	22,534	21,555	22,534
5103	FAC-Overload/overtime	1,751	1,751	0	5,421
5104	FAC-Summer	0	1,168	0	7,200
5105	FAC-Part time	1,734	1,734	0	3,715
Dept 1111-Philosophy Totals		<u>26,695</u>	<u>27,187</u>	<u>21,555</u>	<u>38,870</u>
Department: 1112-Speech					
5100	FAC-Full time	172,348	165,690	158,483	165,690
5102	FAC-Stipends	0	0	0	6,654
5103	FAC-Overload/overtime	4,270	4,270	24,000	0
5104	FAC-Summer	0	12,009	65,800	15,120
5105	FAC-Part time	6,192	6,192	47,000	4,128
5165	CLA-Part time	0	0	0	42
5570	Printing&Reproduction	0	0	0	34
5660	Multi-trip Mileage-Employee	0	0	0	105
Dept 1112-Speech Totals		<u>182,810</u>	<u>188,161</u>	<u>295,283</u>	<u>191,773</u>
<u>Department Group: ITL- Instructional Tech Lab Mgrs</u>					
Department: 3505-Instr Tech Lab Mgrs					
5140	PRO-Full time	68,686	66,685	126,035	66,685
5160	CLA-Full time	231,994	236,219	213,377	221,432
5165	CLA-Part time	23,450	15,450	15,450	17,570
5440	Supp-Instructional	1,000	1,000	1,000	1,018
5461	Supp-Office	7,000	7,000	7,400	7,175
Dept 3505-Instr Tech Totals		<u>332,130</u>	<u>326,354</u>	<u>363,262</u>	<u>313,880</u>
<u>Department Group: ITT- Industrial Tech</u>					
Department: 3205-Adm-Ind Tech					
5102	FAC-Stipends	8,000	8,000	0	0
5160	CLA-Full time	0	46,971	41,150	46,971
5470	Food-Catering	0	0	0	58
5622	Special Proj & Svcs	1,500	0	0	0
Dept 3205-Adm-Ind Te Totals		<u>9,500</u>	<u>54,971</u>	<u>41,150</u>	<u>47,029</u>

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		2019-20 Budget	2018-19 Budget	2017-18 Budget	2017-18 Actual
Department: 1230-Industrial Tech					
5100	FAC-Full time	60,987	124,019	119,300	64,071
5102	FAC-Stipends	2,000	2,000	2,000	10,000
5105	FAC-Part time	26,000	26,000	26,000	20,021
5160	CLA-Full time	27,525	0	39,919	28,751
5440	Supp-Instructional	2,000	2,000	2,000	420
5461	Supp-Office	680	680	680	650
5570	Printing&Reproduction	150	150	150	0
5622	Special Proj & Svcs	0	0	350	181
Dept 1230-Industrial Totals		<u>119,342</u>	<u>154,849</u>	<u>190,399</u>	<u>124,094</u>
Department: 1219-Process Tech					
5100	FAC-Full time	472,783	472,783	337,299	368,666
5102	FAC-Stipends	2,000	2,000	10,000	2,000
5103	FAC-Overload/overtime	26,000	26,000	26,000	79,696
5105	FAC-Part time	110,000	110,000	130,000	94,719
5160	CLA-Full time	34,080	0	0	0
5300	Cont Svcs-Pd Cntrctr	0	0	0	820
5320	Maint & Repair Svcs	0	8,000	5,000	3,982
5325	Comp/Software Lic Renew/Mai	8,000	0	0	0
5440	Supp-Instructional	6,500	6,500	6,500	10,809
5461	Supp-Office	1,750	1,750	1,750	1,710
5462	Supp-Other	600	600	600	651
5470	Food-Catering	0	0	0	448
5502	Dues & Subscriptions	0	0	0	750
5570	Printing&Reproduction	20	20	20	32
5640	Trvel Wrk Rel-Employe	0	0	0	50
Dept 1219-Process Te Totals		<u>661,733</u>	<u>627,653</u>	<u>517,169</u>	<u>564,333</u>
Department: 1218-Welding					
5100	FAC-Full time	293,571	283,197	279,262	224,524
5102	FAC-Stipends	2,000	2,000	2,000	2,000
5103	FAC-Overload/overtime	26,060	17,100	5,200	39,359
5105	FAC-Part time	40,000	40,000	75,000	36,341
5160	CLA-Full time	14,000	0	0	0
5165	CLA-Part time	57,945	57,945	45,600	36,515
5300	Cont Svcs-Pd Cntrctr	11,000	0	0	0
5320	Maint & Repair Svcs	0	3,500	3,500	1,329
5325	Comp/Software Lic Renew/Mai	3,500	0	0	0
5440	Supp-Instructional	145,388	145,388	145,388	118,616
5461	Supp-Office	500	0	0	276
5462	Supp-Other	550	450	450	419
5502	Dues & Subscriptions	0	0	0	264
Dept 1218-Welding Totals		<u>594,514</u>	<u>549,580</u>	<u>556,400</u>	<u>459,643</u>

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		2019-20 Budget	2018-19 Budget	2017-18 Budget	2017-18 Actual
Department Group: LIB- Library					
Department: 3503-Library					
5140	PRO-Full time	274,543	274,543	255,800	206,454
5160	CLA-Full time	124,627	114,050	110,358	114,050
5165	CLA-Part time	36,000	36,000	36,000	20,835
5320	Maint & Repair Svcs	0	10,948	10,948	13,401
5325	Comp/Software Lic Renew/Mai	10,948	0	0	0
5332	Professional Svcs-Oth	0	0	0	323
5420	Supp-Cmp Hardwr<\$5000	0	0	0	40
5440	Supp-Instructional	1,500	1,500	1,500	494
5460	Supp-from Media Svcs	100	100	100	-21
5461	Supp-Office	3,602	3,602	3,602	3,482
5462	Supp-Other	3,000	3,000	3,000	6,676
5502	Dues & Subscriptions	73,781	62,222	62,222	62,832
5550	Postage & Delivery	0	0	0	7
5570	Printing&Reproduction	140	140	140	29
5622	Special Proj & Svcs	3,402	3,402	3,402	3,526
5905	Cap Out-Library Books	60,000	60,000	52,000	55,880
Dept 3503-Library Totals		<u>591,643</u>	<u>569,507</u>	<u>539,072</u>	<u>488,008</u>
Department Group: MSC- Math					
Department: 1101-Acad Succ Math					
5100	FAC-Full time	0	154,884	257,115	207,986
5103	FAC-Overload/overtime	0	10,000	10,000	11,063
5104	FAC-Summer	0	0	12,960	0
5105	FAC-Part time	0	0	78,300	77,239
5140	PRO-Full time	0	57,072	54,591	57,072
5165	CLA-Part time	0	0	25,000	28,574
5440	Supp-Instructional	0	0	1,300	351
5461	Supp-Office	0	0	500	543
5463	Supp-Testing	0	0	810	330
Dept 1101-Acad Succ Totals		<u>0</u>	<u>221,956</u>	<u>440,576</u>	<u>383,158</u>
Department: 1114-Math					
5100	FAC-Full time	629,818	474,934	292,073	372,037
5102	FAC-Stipends	8,000	8,000	8,000	8,000
5103	FAC-Overload/overtime	22,352	22,352	10,000	35,065
5104	FAC-Summer	0	32,640	18,000	12,000
5105	FAC-Part time	122,932	122,932	55,000	21,213
5300	Cont Svcs-Pd Cntractr	19,512	17,450	17,450	12,820
5440	Supp-Instructional	2,800	3,400	2,100	2,008
5461	Supp-Office	980	380	380	447
5570	Printing&Reproduction	35	35	35	0
5640	Trvel Wrk Rel-Employe	0	0	0	73
5660	Multi-trip Mileage-Employee	0	0	0	12
Dept 1114-Math Totals		<u>806,429</u>	<u>682,123</u>	<u>403,038</u>	<u>463,675</u>

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		2019-20 Budget	2018-19 Budget	2017-18 Budget	2017-18 Actual
Department Group: NRS- Nursing					
Department: 3104-Nursing Administration					
5140	PRO-Full time	113,458	159,007	157,028	131,430
5142	PRO-Stipends	20,000	20,000	20,000	11,000
5145	PRO-Part time	22,000	22,000	0	1,823
5160	CLA-Full time	95,229	89,839	85,932	89,839
5165	CLA-Part time	23,000	23,000	23,000	21,908
5320	Maint & Repair Svcs	0	1,800	1,800	841
5325	Comp/Software Lic Renew/Mai	1,800	0	0	0
5420	Supp-Cmp Hardwr<\$5000	0	0	0	504
5421	Supp-Cmp Softwr<\$5000	18,000	18,000	18,000	13,696
5440	Supp-Instructional	4,700	4,700	0	0
5461	Supp-Office	3,000	3,000	3,000	2,714
5470	Food-Catering	0	0	0	268
5502	Dues & Subscriptions	7,985	7,985	7,985	5,652
5512	Insur-Prof Liability	7,576	6,500	0	0
5570	Printing&Reproduction	4,240	4,240	4,240	3,612
5622	Special Proj & Svcs	3,500	7,500	7,500	6,719
5640	Trvel Wrk Rel-Employee	0	0	0	171
Dept 3104-Nursing Ad Totals		<u>324,488</u>	<u>367,571</u>	<u>328,485</u>	<u>290,177</u>
Department: 1302-Nursing-AD					
5100	FAC-Full time	1,241,127	924,447	1,053,655	830,263
5102	FAC-Stipends	5,820	121,500	100,320	83,910
5103	FAC-Overload/overtime	27,500	27,500	27,500	22,498
5105	FAC-Part time	45,000	45,000	45,000	118,541
5145	PRO-Part time	0	0	0	24,697
5165	CLA-Part time	20,000	20,000	0	29,865
5332	Professional Svcs-Oth	0	0	0	19,544
5440	Supp-Instructional	23,040	32,800	32,800	24,513
5460	Supp-from Media Svcs	1,000	1,000	1,000	1,000
5462	Supp-Other	0	0	0	402
5463	Supp-Testing	78,200	78,200	78,200	46,828
5512	Insur-Prof Liability	0	0	0	11,327
5660	Multi-trip Mileage-Employee	0	0	0	4,505
Dept 1302-Nursing-AD Totals		<u>1,441,687</u>	<u>1,250,447</u>	<u>1,338,475</u>	<u>1,217,893</u>
Department: 1303-Nursing-VN					
5100	FAC-Full time	458,293	437,113	299,983	206,854
5102	FAC-Stipends	5,820	27,000	32,820	19,068
5103	FAC-Overload/overtime	9,000	9,000	9,000	1,544
5105	FAC-Part time	15,000	15,000	30,000	11,088
5140	PRO-Full time	0	0	0	418
5440	Supp-Instructional	2,700	2,700	2,700	145
5462	Supp-Other	100	100	100	100
5463	Supp-Testing	6,200	12,000	12,000	11,681
5660	Multi-trip Mileage-Employee	0	0	0	1,114
Dept 1303-Nursing-VN Totals		<u>497,113</u>	<u>502,913</u>	<u>386,603</u>	<u>252,012</u>

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		2019-20 Budget	2018-19 Budget	2017-18 Budget	2017-18 Actual
Department Group: PDA- Professional Dev Academy					
Department: 5126-Prof Develop Acad					
5102	FAC-Stipends	3,000	3,000	3,000	3,000
5440	Supp-Instructional	3,500	0	0	0
5461	Supp-Office	0	100	100	0
5470	Food-Catering	100	3,500	0	5,751
5570	Printing&Reproduction	25	25	25	0
5592	Prof Dev-PDA-Instruct	110,000	110,000	110,000	102,783
5622	Special Proj & Svcs	13,500	13,500	10,000	3,225
	Dept 5126-Prof Devel Totals	<u>130,125</u>	<u>130,125</u>	<u>123,125</u>	<u>114,759</u>
Department Group: PSC- Public Service Careers					
Department: 3301-Adm-Pub Svc Ed					
5160	CLA-Full time	87,396	83,808	78,973	68,016
5165	CLA-Part time	0	0	0	4,268
5461	Supp-Office	3,500	3,500	3,500	2,489
	Dept 3301-Adm-Pub Sv Totals	<u>90,896</u>	<u>87,308</u>	<u>82,473</u>	<u>74,773</u>
Department: 1305-Criminal Justice					
5100	FAC-Full time	77,448	73,504	70,308	73,504
5102	FAC-Stipends	0	0	8,000	2,667
5103	FAC-Overload/overtime	0	0	0	2,220
5105	FAC-Part time	9,800	9,800	9,800	6,192
5332	Professional Svcs-Oth	0	0	0	1,627
5440	Supp-Instructional	150	150	150	6
5461	Supp-Office	0	0	0	89
5570	Printing&Reproduction	75	75	75	0
	Dept 1305-Criminal J Totals	<u>87,473</u>	<u>83,529</u>	<u>88,333</u>	<u>86,305</u>
Department: 1399-Emergency Management Credit					
5105	FAC-Part time	18,982	18,982	17,000	15,402
5440	Supp-Instructional	2,000	2,000	3,000	425
5462	Supp-Other	350	350	350	59
5570	Printing&Reproduction	600	600	600	0
5600	Publ Relations&Advert	0	0	0	1,781
	Dept 1399-Emergency Totals	<u>21,932</u>	<u>21,932</u>	<u>20,950</u>	<u>17,667</u>
Department: 1306-EMS-Credit					
5100	FAC-Full time	146,967	141,069	134,935	141,069
5103	FAC-Overload/overtime	0	0	0	34,978
5105	FAC-Part time	110,080	110,080	100,000	103,680
5320	Maint & Repair Svcs	0	0	0	500
5332	Professional Svcs-Oth	9,600	9,600	9,600	8,400
5440	Supp-Instructional	10,800	10,800	10,800	14,024
5461	Supp-Office	0	0	0	550
5462	Supp-Other	13,000	13,000	13,000	8,597
5470	Food-Catering	0	0	0	48
5502	Dues & Subscriptions	0	0	0	2,659
5570	Printing&Reproduction	340	340	340	879
5622	Special Proj & Svcs	0	0	500	0
5640	Trvel Wrk Rel-Employe	0	0	0	763
5660	Multi-trip Mileage-Employee	0	0	0	459
	Dept 1306-EMS-Credit Totals	<u>290,787</u>	<u>284,889</u>	<u>269,175</u>	<u>316,606</u>

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		2019-20 Budget	2018-19 Budget	2017-18 Budget	2017-18 Actual
Department: 1308-Fire Tech					
5100	FAC-Full time	0	69,014	66,013	69,014
5103	FAC-Overload/overtime	0	0	0	2,517
5105	FAC-Part time	173,550	173,550	173,550	150,928
5140	PRO-Full time	71,084	0	0	0
5300	Cont Svcs-Pd Cntrctr	0	0	0	75
5320	Maint & Repair Svcs	0	20,750	20,750	20,579
5325	Comp/Software Lic Renew/Mai	20,750	0	0	0
5350	Rent-Equip & Other	6,000	0	0	0
5351	Rent-Facilities	9,900	9,900	9,900	10,244
5352	Rent-Vehicles	500	500	500	104
5430	Supp-Furn&Equip<\$5000	9,000	9,000	9,000	6,418
5440	Supp-Instructional	10,540	10,540	10,540	10,759
5461	Supp-Office	0	0	0	235
5462	Supp-Other	0	0	0	2,105
5502	Dues & Subscriptions	0	0	0	729
5570	Printing&Reproduction	175	175	175	174
Dept 1308-Fire Tech Totals		<u>301,499</u>	<u>293,429</u>	<u>290,428</u>	<u>273,881</u>
Department: 1309-Fire Tech-Basic					
5440	Supp-Instructional	0	0	0	-815
Dept 1309-Fire Tech- Totals		<u>0</u>	<u>0</u>	<u>0</u>	<u>-815</u>
Department: 1310-Firearms Acad					
5100	FAC-Full time	0	0	60,146	0
5105	FAC-Part time	11,624	11,624	11,624	1,516
5140	PRO-Full time	66,656	62,883	0	62,883
5320	Maint & Repair Svcs	0	250	250	4,000
5325	Comp/Software Lic Renew/Mai	250	0	0	0
5440	Supp-Instructional	39,700	35,000	30,000	25,832
5502	Dues & Subscriptions	0	0	0	191
5570	Printing&Reproduction	0	0	0	886
5640	Trvel Wrk Rel-Employe	0	0	0	650
Dept 1310-Firearms A Totals		<u>118,230</u>	<u>109,757</u>	<u>102,020</u>	<u>95,958</u>
Department: 1315-Health Info Mgmt					
5100	FAC-Full time	123,611	118,926	113,756	118,926
5102	FAC-Stipends	8,000	8,000	8,000	8,000
5103	FAC-Overload/overtime	3,200	3,200	2,500	5,230
5104	FAC-Summer	0	2,140	0	0
5105	FAC-Part time	32,947	32,947	30,000	35,698
5421	Supp-Cmp Softwr<\$5000	8,000	8,000	8,000	0
5440	Supp-Instructional	700	700	700	399
5461	Supp-Office	0	0	0	29
5462	Supp-Other	50	50	50	0
5470	Food-Catering	500	500	0	0
5502	Dues & Subscriptions	0	0	0	9,730
5640	Trvel Wrk Rel-Employe	0	0	0	1,646
Dept 1315-Health Inf Totals		<u>177,008</u>	<u>174,463</u>	<u>163,006</u>	<u>179,658</u>

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		2019-20 Budget	2018-19 Budget	2017-18 Budget	2017-18 Actual
Department: 1311-Law Enforcement					
5105	FAC-Part time	66,849	66,849	66,500	59,206
5140	PRO-Full time	38,654	37,528	35,896	37,527
5320	Maint & Repair Svcs	0	0	0	1,030
5440	Supp-Instructional	1,610	1,610	1,610	4,149
5462	Supp-Other	515	515	515	1,004
5570	Printing&Reproduction	1,000	1,000	1,000	1,085
5640	Trvel Wrk Rel-Employee	0	0	0	1,216
5660	Multi-trip Mileage-Employee	0	0	0	79
Dept 1311-Law Enforc Totals		<u>108,628</u>	<u>107,502</u>	<u>105,521</u>	<u>105,296</u>
Department: 1312-Law Enfrcmnt-NonCR					
5105	FAC-Part time	11,473	11,473	2,000	37,096
5140	PRO-Full time	38,654	37,528	35,893	37,527
5440	Supp-Instructional	800	800	800	1,057
5462	Supp-Other	250	250	250	0
5502	Dues & Subscriptions	0	0	0	560
5570	Printing&Reproduction	250	250	250	0
Dept 1312-Law Enfrcm Totals		<u>51,427</u>	<u>50,301</u>	<u>39,193</u>	<u>76,240</u>
Department: 1316-Medical Assistant					
5100	FAC-Full time	126,832	121,707	178,086	121,707
5102	FAC-Stipends	4,000	4,000	4,000	4,000
5103	FAC-Overload/overtime	0	0	0	5,870
5105	FAC-Part time	25,000	25,000	25,000	12,449
5165	CLA-Part time	8,000	8,000	8,000	22,421
5440	Supp-Instructional	6,000	6,000	6,000	5,730
5461	Supp-Office	0	0	0	393
5462	Supp-Other	160	160	160	0
5463	Supp-Testing	3,750	3,750	3,750	1,750
5502	Dues & Subscriptions	0	0	0	1,550
5640	Trvel Wrk Rel-Employee	0	0	0	150
Dept 1316-Medical As Totals		<u>173,742</u>	<u>168,617</u>	<u>224,996</u>	<u>176,020</u>
Department: 1313-Pharmacy Tech					
5100	FAC-Full time	71,366	69,287	66,274	69,287
5102	FAC-Stipends	4,000	4,000	4,000	4,000
5103	FAC-Overload/overtime	0	0	0	8,265
5105	FAC-Part time	7,780	7,780	3,780	7,717
5440	Supp-Instructional	4,800	800	800	626
5461	Supp-Office	0	0	0	37
5462	Supp-Other	0	225	225	200
5463	Supp-Testing	3,075	0	0	1,419
5470	Food-Catering	0	0	0	147
5502	Dues & Subscriptions	0	0	0	3,165
5570	Printing&Reproduction	0	0	0	6
Dept 1313-Pharmacy T Totals		<u>91,021</u>	<u>82,092</u>	<u>75,079</u>	<u>94,869</u>
Department: 1314-Security Acad					
5105	FAC-Part time	0	0	1,000	0
Dept 1314-Security A Totals		<u>0</u>	<u>0</u>	<u>1,000</u>	<u>0</u>

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		2019-20 Budget	2018-19 Budget	2017-18 Budget	2017-18 Actual
Department Group: PVA- Performing/Visual Arts					
Department: 3103-Adm-Perf&Vis Arts					
5102	FAC-Stipends	8,000	8,000	8,000	8,000
5160	CLA-Full time	56,085	54,451	52,084	54,451
5461	Supp-Office	565	465	465	541
Dept 3103-Adm-Perf&V Totals		<u>64,650</u>	<u>62,916</u>	<u>60,549</u>	<u>62,992</u>
Department: 1116-Art					
5100	FAC-Full time	197,655	191,898	183,553	191,898
5103	FAC-Overload/overtime	2,400	2,400	2,400	444
5104	FAC-Summer	0	4,800	4,800	0
5105	FAC-Part time	14,400	14,400	14,400	2,064
5165	CLA-Part time	5,433	5,433	5,433	4,879
5320	Maint & Repair Svcs	0	666	666	488
5325	Comp/Software Lic Renew/Mai	666	0	0	0
5332	Professional Svcs-Oth	2,520	2,520	2,520	2,445
5440	Supp-Instructional	6,092	6,092	6,092	6,432
5461	Supp-Office	125	125	125	343
5462	Supp-Other	460	460	460	416
5570	Printing&Reproduction	100	100	100	3
5640	Trvel Wrk Rel-Employe	0	0	0	827
5642	COM Vehicle Use	25	25	25	0
Dept 1116-Art Totals		<u>229,876</u>	<u>228,919</u>	<u>220,574</u>	<u>210,239</u>
Department: 2203-Art Gallery					
5140	PRO-Full time	45,692	43,106	41,232	43,106
5332	Professional Svcs-Oth	1,600	1,600	1,600	1,400
5440	Supp-Instructional	0	0	0	34
5461	Supp-Office	50	50	50	51
5462	Supp-Other	4,300	1,300	1,300	1,864
5514	Insurance-Other	700	700	700	700
5570	Printing&Reproduction	1,250	1,250	1,250	995
5640	Trvel Wrk Rel-Employe	0	0	0	1,279
Dept 2203-Art Galler Totals		<u>53,592</u>	<u>48,006</u>	<u>46,132</u>	<u>49,429</u>

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		2019-20 Budget	2018-19 Budget	2017-18 Budget	2017-18 Actual
Department: 1117-Music					
5100	FAC-Full time	280,192	280,192	268,010	280,192
5103	FAC-Overload/overtime	1,100	1,100	1,100	3,340
5104	FAC-Summer	0	4,800	4,800	10,560
5105	FAC-Part time	20,000	20,000	20,000	29,501
5165	CLA-Part time	6,000	6,000	6,000	5,516
5320	Maint & Repair Svcs	0	2,220	2,220	2,052
5325	Comp/Software Lic Renew/Mai	2,220	0	0	0
5332	Professional Svcs-Oth	3,700	3,000	3,000	1,500
5352	Rent-Vehicles	600	600	600	248
5440	Supp-Instructional	5,000	5,000	5,000	5,270
5461	Supp-Office	240	240	240	239
5462	Supp-Other	150	150	150	71
5465	Supp-from Media Svcs	25	25	25	0
5502	Dues & Subscriptions	0	0	0	50
5570	Printing&Reproduction	1,000	1,000	1,000	666
5630	Stu Develop & Events	0	0	0	56
5640	Trvel Wrk Rel-Employe	0	0	0	10
5641	Trvel Wrk Rel-Non-Emp	150	150	150	664
Dept 1117-Music Totals		<u>320,377</u>	<u>324,477</u>	<u>312,295</u>	<u>339,935</u>
Department: 2204-Student Theater					
5100	FAC-Full time	46,450	46,450	44,431	46,450
5140	PRO-Full time	130,471	125,873	120,400	125,873
5160	CLA-Full time	52,715	49,790	47,625	49,790
5165	CLA-Part time	4,500	4,500	4,500	4,328
5300	Cont Svcs-Pd Cntrctr	1,485	1,485	1,485	1,000
5320	Maint & Repair Svcs	0	6,750	6,750	7,220
5325	Comp/Software Lic Renew/Mai	6,750	0	0	0
5332	Professional Svcs-Oth	29,000	28,600	28,600	32,564
5461	Supp-Office	300	300	300	605
5462	Supp-Other	400	400	400	0
5480	Theater-Costume Exp	13,500	10,500	10,500	10,574
5481	Theater-Oth Prod Exp	15,500	12,500	12,500	12,331
5550	Postage & Delivery	0	0	0	941
5570	Printing&Reproduction	4,000	4,000	4,000	3,561
5610	Royalty/License Pymts	16,400	14,400	14,400	13,467
Dept 2204-Student Th Totals		<u>321,471</u>	<u>305,548</u>	<u>295,891</u>	<u>308,704</u>
Department: 1118-Theater Arts-Credit					
5100	FAC-Full time	35,612	30,967	29,621	30,967
5105	FAC-Part time	0	0	0	12,970
5332	Professional Svcs-Oth	3,180	3,180	0	0
5352	Rent-Vehicles	0	0	0	709
5440	Supp-Instructional	1,150	1,150	700	679
5461	Supp-Office	75	75	75	72
5502	Dues & Subscriptions	0	0	0	525
5570	Printing&Reproduction	50	50	50	0
5640	Trvel Wrk Rel-Employe	0	0	0	2,267
5641	Trvel Wrk Rel-Non-Emp	0	0	0	1,038
Dept 1118-Theater Ar Totals		<u>40,067</u>	<u>35,422</u>	<u>30,446</u>	<u>49,227</u>

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		2019-20 Budget	2018-19 Budget	2017-18 Budget	2017-18 Actual
<u>Department Group: SCN- Science</u>					
Department: 3105-Adm-Science					
5160	CLA-Full time	51,239	48,339	46,237	48,339
5461	Supp-Office	1,500	1,500	1,500	1,431
5570	Printing&Reproduction	100	100	100	4
Dept 3105-Adm-Scienc Totals		<u>52,839</u>	<u>49,939</u>	<u>47,837</u>	<u>49,774</u>
Department: 1120-Biol & Nutrition					
5100	FAC-Full time	424,495	364,445	352,940	364,445
5102	FAC-Stipends	8,000	0	0	0
5103	FAC-Overload/overtime	38,540	38,540	37,000	34,973
5104	FAC-Summer	0	23,143	20,000	38,028
5105	FAC-Part time	31,389	31,389	9,900	14,366
5160	CLA-Full time	45,165	42,720	34,493	6,184
5165	CLA-Part time	3,000	7,000	7,000	7,856
5320	Maint & Repair Svcs	0	10,881	10,881	7,950
5325	Comp/Software Lic Renew/Mai	10,881	0	0	0
5440	Supp-Instructional	49,000	36,000	36,000	34,208
5461	Supp-Office	1,000	1,000	1,000	868
5462	Supp-Other	0	0	0	75
5570	Printing&Reproduction	500	500	500	396
5640	Trvel Wrk Rel-Employe	0	0	0	954
Dept 1120-Biol & Nut Totals		<u>611,970</u>	<u>555,618</u>	<u>509,714</u>	<u>510,303</u>
Department: 1121-Chemistry					
5100	FAC-Full time	138,370	134,340	128,498	134,340
5103	FAC-Overload/overtime	8,380	8,380	14,880	7,968
5104	FAC-Summer	0	9,640	14,640	12,507
5105	FAC-Part time	31,400	31,400	26,400	22,910
5165	CLA-Part time	6,000	6,000	6,000	1,776
5440	Supp-Instructional	11,000	11,000	11,000	6,453
5461	Supp-Office	1,500	1,500	1,500	617
5570	Printing&Reproduction	75	75	75	90
Dept 1121-Chemistry Totals		<u>196,725</u>	<u>202,335</u>	<u>202,993</u>	<u>186,661</u>
Department: 1122-Geology					
5100	FAC-Full time	46,771	44,124	42,838	44,124
5103	FAC-Overload/overtime	3,585	3,585	3,585	770
5104	FAC-Summer	0	3,660	3,660	0
5105	FAC-Part time	26,100	26,100	6,600	20,941
5165	CLA-Part time	4,500	4,500	5,000	3,451
5352	Rent-Vehicles	1,600	1,600	1,600	1,364
5440	Supp-Instructional	2,720	2,720	2,720	2,975
5461	Supp-Office	580	580	580	508
5462	Supp-Other	200	0	0	0
5570	Printing&Reproduction	100	100	100	43
5640	Trvel Wrk Rel-Employe	0	0	0	43
5641	Trvel Wrk Rel-Non-Emp	0	0	0	393
Dept 1122-Geology Totals		<u>86,156</u>	<u>86,969</u>	<u>66,683</u>	<u>74,612</u>

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		2019-20 Budget	2018-19 Budget	2017-18 Budget	2017-18 Actual
Department: 1135-Health and PE Credit					
5100	FAC-Full time	117,511	112,869	107,961	112,869
5103	FAC-Overload/overtime	2,335	2,335	0	12,511
5104	FAC-Summer	0	12,960	12,960	12,960
5105	FAC-Part time	12,600	12,600	12,600	4,345
5440	Supp-Instructional	500	500	500	0
5461	Supp-Office	0	0	0	53
5462	Supp-Other	250	250	250	0
5502	Dues & Subscriptions	0	0	0	30
5570	Printing&Reproduction	400	400	400	0
	Dept 1135-Health and Totals	<u>133,596</u>	<u>141,914</u>	<u>134,671</u>	<u>142,768</u>
Department: 1123-Physics					
5100	FAC-Full time	67,170	65,310	62,470	65,310
5103	FAC-Overload/overtime	0	0	0	3,079
5105	FAC-Part time	42,900	42,900	42,900	48,473
5165	CLA-Part time	700	700	700	0
5440	Supp-Instructional	5,450	5,450	2,250	2,598
5461	Supp-Office	800	800	800	226
5570	Printing&Reproduction	100	100	100	240
	Dept 1123-Physics Totals	<u>117,120</u>	<u>115,260</u>	<u>109,220</u>	<u>119,926</u>
Department: 1139-Supplemental Instruction					
5165	CLA-Part time	0	38,000	38,000	34,298
	Dept 1139-Supplement Totals	<u>0</u>	<u>38,000</u>	<u>38,000</u>	<u>34,298</u>
<u>Department Group: SOC- Social & Behavioral Science</u>					
Department: 3106-Adm-Soc Sci					
5102	FAC-Stipends	8,000	16,000	8,000	8,000
5160	CLA-Full time	48,299	45,565	43,583	45,565
5430	Supp-Furn&Equip<\$5000	0	0	0	2,349
5440	Supp-Instructional	1,495	1,495	1,495	3,509
5461	Supp-Office	6,820	6,820	9,465	4,553
5465	Supp-from Media Svcs	100	100	100	0
5570	Printing&Reproduction	350	350	350	0
	Dept 3106-Adm-Soc Sc Totals	<u>65,064</u>	<u>70,330</u>	<u>62,993</u>	<u>63,976</u>
Department: 1124-Economics					
5100	FAC-Full time	79,382	132,482	126,721	133,104
5103	FAC-Overload/overtime	2,490	2,490	2,490	2,664
5104	FAC-Summer	0	4,800	4,800	5,280
5105	FAC-Part time	14,400	14,400	14,400	10,320
5165	CLA-Part time	0	6,080	0	0
5660	Multi-trip Mileage-Employee	0	0	0	700
	Dept 1124-Economics Totals	<u>96,272</u>	<u>160,252</u>	<u>148,411</u>	<u>152,068</u>
Department: 1126-Government					
5100	FAC-Full time	222,635	232,720	273,319	232,720
5103	FAC-Overload/overtime	10,830	10,830	10,830	9,309
5104	FAC-Summer	0	25,210	22,320	22,320
5105	FAC-Part time	51,680	51,680	19,800	30,309
5640	Trvel Wrk Rel-Employe	0	0	0	448
5660	Multi-trip Mileage-Employee	0	0	0	1,600
	Dept 1126-Government Totals	<u>285,145</u>	<u>320,440</u>	<u>326,269</u>	<u>296,706</u>

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		2019-20 Budget	2018-19 Budget	2017-18 Budget	2017-18 Actual
Department: 1127-Hist&Geog					
5100	FAC-Full time	154,782	112,734	134,537	112,734
5103	FAC-Overload/overtime	10,830	10,830	10,830	14,763
5104	FAC-Summer	0	2,160	2,160	0
5105	FAC-Part time	58,039	58,039	47,700	68,439
5300	Cont Svcs-Pd Cntractr	37,152	29,200	29,200	33,524
5640	Trvel Wrk Rel-Employe	0	0	0	579
5660	Multi-trip Mileage-Employee	0	0	0	784
	Dept 1127-Hist&Geog Totals	<u>260,803</u>	<u>212,963</u>	<u>224,427</u>	<u>230,823</u>
Department: 1129-Psychology					
5100	FAC-Full time	280,536	269,617	257,892	269,617
5103	FAC-Overload/overtime	14,595	14,595	14,595	12,094
5104	FAC-Summer	0	30,768	28,080	28,080
5105	FAC-Part time	56,218	56,218	54,000	54,000
5165	CLA-Part time	0	5,876	0	0
5300	Cont Svcs-Pd Cntractr	7,200	7,200	7,200	4,128
5640	Trvel Wrk Rel-Employe	0	0	0	360
5660	Multi-trip Mileage-Employee	0	0	0	1,786
	Dept 1129-Psychology Totals	<u>358,549</u>	<u>384,274</u>	<u>361,767</u>	<u>370,065</u>
Department: 1130-Sociology					
5100	FAC-Full time	55,951	53,102	50,793	53,102
5103	FAC-Overload/overtime	4,170	4,170	4,170	4,170
5104	FAC-Summer	0	8,909	8,640	7,200
5105	FAC-Part time	16,200	16,200	16,200	13,210
5660	Multi-trip Mileage-Employee	0	0	0	519
	Dept 1130-Sociology Totals	<u>76,321</u>	<u>82,381</u>	<u>79,803</u>	<u>78,201</u>
Department Group: VPI- VP Instruction					
Department: 1090-Child Development-CE					
5105	FAC-Part time	2,450	5,300	6,000	0
5440	Supp-Instructional	0	100	200	0
5461	Supp-Office	75	75	75	0
5462	Supp-Other	0	100	100	0
5570	Printing&Reproduction	50	50	50	0
5642	COM Vehicle Use	0	0	50	0
	Dept 1090-Child Deve Totals	<u>2,575</u>	<u>5,625</u>	<u>6,475</u>	<u>0</u>
Department: 1570-Massage Therapy					
5105	FAC-Part time	0	0	0	15,000
5105	FAC-Part time	19,250	19,250	0	0
5332	Professional Svcs-Oth	0	0	0	420
5440	Supp-Instructional	7,200	7,200	0	0
5461	Supp-Office	200	200	0	0
	Dept 1570-Massage Th Totals	<u>26,650</u>	<u>26,650</u>	<u>0</u>	<u>15,420</u>

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		2019-20 Budget	2018-19 Budget	2017-18 Budget	2017-18 Actual
Department: 5137-QEP					
5102	FAC-Stipends	0	5,820	5,820	5,808
5105	FAC-Part time	0	7,200	7,200	0
5140	PRO-Full time	0	227,894	92,571	225,592
5145	PRO-Part time	0	0	87,500	37,823
5165	CLA-Part time	0	0	16,000	30,165
5410	Supp-Childcare Food	0	700	700	101
5421	Supp-Cmp Softwr<\$5000	0	755	755	715
5461	Supp-Office	0	700	700	367
5462	Supp-Other	250	250	250	220
5470	Food-Catering	700	0	0	158
5570	Printing&Reproduction	0	250	250	0
5600	Publ Relations&Advert	0	500	1,500	1,178
5640	Trvel Wrk Rel-Employe	0	0	0	4,430
Dept 5137-QEP Totals		<u>950</u>	<u>244,069</u>	<u>213,246</u>	<u>306,557</u>
Department: 1140-Tutoring Center					
5140	PRO-Full time	176,894	0	0	0
5145	PRO-Part time	62,500	87,500	0	0
5160	CLA-Full time	35,645	0	0	0
5165	CLA-Part time	115,011	37,000	0	190
5332	Professional Svcs-Oth	0	0	0	92
5421	Supp-Cmp Softwr<\$5000	0	755	0	0
5461	Supp-Office	0	700	0	0
5600	Publ Relations&Advert	0	1,000	0	0
Dept 1140-Tutoring C Totals		<u>390,050</u>	<u>126,955</u>	<u>0</u>	<u>282</u>
Department: 5149-VP Instruction					
5105	FAC-Part time	446,361	10,275	210,275	0
5120	ADM-Full time	140,040	138,495	122,191	138,495
5140	PRO-Full time	65,230	61,538	0	61,538
5160	CLA-Full time	0	0	53,511	0
5410	Supp-Childcare Food	0	400	400	360
5461	Supp-Office	700	700	700	157
5462	Supp-Other	24,400	6,400	6,400	215
5470	Food-Catering	400	0	0	0
5502	Dues & Subscriptions	0	0	0	2,872
5570	Printing&Reproduction	400	400	400	5,715
5590	Prof Development	0	0	0	1,491
5595	Dues&Subscrip-Bdget Sweep A	18,000	18,000	18,000	0
5639	Trvel-Budget Sweep Account	78,000	78,000	78,000	0
5640	Trvel Wrk Rel-Employe	24,000	24,000	24,000	4,258
5641	Trvel Wrk Rel-Non-Emp	0	0	0	3,245
Dept 5149-VP Instruc Totals		<u>797,531</u>	<u>338,208</u>	<u>513,877</u>	<u>218,346</u>
Dept. Lead 2-VP Instruc Totals		<u>17,039,121</u>	<u>16,207,205</u>	<u>15,467,317</u>	<u>15,157,377</u>

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		2019-20 Budget	2018-19 Budget	2017-18 Budget	2017-18 Actual
Area: 3-VP Student Services					
<u>Department Group: ADM- Admissions</u>					
Department: 4102-Admissions					
5140	PRO-Full time	134,545	128,034	121,482	128,034
5160	CLA-Full time	162,018	173,925	165,829	173,925
5165	CLA-Part time	4,000	4,000	4,000	148
5352	Rent-Vehicles	350	350	350	184
5461	Supp-Office	2,800	2,800	2,800	2,236
5462	Supp-Other	920	920	920	57
5502	Dues & Subscriptions	0	0	0	973
5570	Printing&Reproduction	4,000	4,000	4,000	4,425
5622	Special Proj & Svcs	1,500	1,500	1,500	150
5640	Trvel Wrk Rel-Employe	0	0	0	2,873
5660	Multi-trip Mileage-Employee	0	0	0	184
Dept 4102-Admissions Totals		<u>310,133</u>	<u>315,529</u>	<u>300,881</u>	<u>313,189</u>
Department: 4124-Student Graduation					
5350	Rent-Equip & Other	4,250	4,250	4,250	2,723
5351	Rent-Facilities	11,240	11,240	10,700	10,865
5461	Supp-Office	250	250	250	85
5462	Supp-Other	0	16,300	16,300	14,175
5506	Graduation Expenses	16,300	0	0	0
5570	Printing&Reproduction	5,000	5,000	5,000	3,604
Dept 4124-Student Gr Totals		<u>37,040</u>	<u>37,040</u>	<u>36,500</u>	<u>31,452</u>
<u>Department Group: JUD- Judicial Affairs</u>					
Department: 4123-Judicial Affairs					
5120	ADM-Full time	98,788	93,196	89,144	93,196
5140	PRO-Full time	70,687	68,628	66,629	84,931
5160	CLA-Full time	45,681	44,237	42,313	44,237
5165	CLA-Part time	0	0	7,182	0
5332	Professional Svcs-Oth	5,000	5,000	5,000	5,000
5352	Rent-Vehicles	0	0	0	200
5461	Supp-Office	200	200	200	0
5570	Printing&Reproduction	35	35	35	0
5640	Trvel Wrk Rel-Employe	0	0	0	8,461
5660	Multi-trip Mileage-Employee	0	0	0	41
Dept 4123-Judicial A Totals		<u>220,391</u>	<u>211,296</u>	<u>210,503</u>	<u>236,066</u>
<u>Department Group: MCE- Multicultural Events</u>					
Department: 4138-Multicultural Events					
5332	Professional Svcs-Oth	12,500	0	0	0
5461	Supp-Office	0	0	0	58
5570	Printing&Reproduction	0	0	0	432
5622	Special Proj & Svcs	0	12,500	0	12,663
Dept 4138-Multicultu Totals		<u>12,500</u>	<u>12,500</u>	<u>0</u>	<u>13,153</u>

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		2019-20 Budget	2018-19 Budget	2017-18 Budget	2017-18 Actual
Department Group: RCT- Recruitment					
Department: 4111-Enrollment Mgmt					
5165	CLA-Part time	65,781	80,000	80,000	69,170
5461	Supp-Office	800	800	800	524
5462	Supp-Other	2,800	2,800	2,800	376
5570	Printing&Reproduction	500	500	500	41
5622	Special Proj & Svcs	500	500	500	0
Dept 4111-Enrollment Totals		<u>70,381</u>	<u>84,600</u>	<u>84,600</u>	<u>70,111</u>
Department: 4131-Recruitment					
5140	PRO-Full time	341,017	341,017	318,921	313,496
5332	Professional Svcs-Oth	0	0	0	1,000
5352	Rent-Vehicles	0	0	0	900
5461	Supp-Office	1,290	1,290	1,290	1,182
5462	Supp-Other	2,700	2,700	2,700	1,093
5502	Dues & Subscriptions	0	0	0	45
5570	Printing&Reproduction	4,500	4,500	1,500	875
5622	Special Proj & Svcs	31,560	31,560	24,000	17,969
5640	Trvel Wrk Rel-Employe	0	0	0	2,615
5660	Multi-trip Mileage-Employee	0	0	0	1,307
Dept 4131-Recruitmen Totals		<u>381,067</u>	<u>381,067</u>	<u>348,411</u>	<u>340,482</u>
Department Group: REC- Facilities and Student Recreation					
Department: 4134-Facilities and Student Recreat					
5140	PRO-Full time	83,162	57,498	89,936	57,498
5160	CLA-Full time	0	0	21,701	0
5165	CLA-Part time	68,000	93,000	93,000	77,081
5320	Maint & Repair Svcs	7,200	7,200	7,200	2,934
5332	Professional Svcs-Oth	7,000	7,000	7,000	0
5352	Rent-Vehicles	1,200	1,200	1,200	1,107
5420	Supp-Cmp Hardwr<\$5000	0	0	0	172
5461	Supp-Office	565	565	565	362
5462	Supp-Other	30,500	30,500	30,500	22,089
5570	Printing&Reproduction	1,175	1,175	1,175	835
5622	Special Proj & Svcs	0	0	0	92
5640	Trvel Wrk Rel-Employe	0	0	0	1,608
5641	Trvel Wrk Rel-Non-Emp	0	0	0	1,676
5642	COM Vehicle Use	500	500	500	0
5930	Cap Out-Furn&Eq>\$5000	0	0	0	7,322
Dept 4134-Facilities Totals		<u>199,302</u>	<u>198,638</u>	<u>252,777</u>	<u>172,776</u>

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		2019-20 Budget	2018-19 Budget	2017-18 Budget	2017-18 Actual
Department Group: SFS- Student Financial Services					
Department: 4113-Stu Financial Svcs					
5140	PRO-Full time	314,685	309,296	295,515	299,173
5160	CLA-Full time	35,747	33,724	0	19,672
5165	CLA-Part time	0	23,275	23,275	8,888
5183	CWS-St-25% Loc Match	5,862	5,862	5,862	0
5185	Stu Worker-100% Local	94,138	94,138	94,138	67,317
5332	Professional Svcs-Oth	8,000	8,000	8,000	7,396
5461	Supp-Office	800	800	800	594
5462	Supp-Other	0	0	0	544
5570	Printing&Reproduction	1,000	1,000	1,000	60
5640	Trvel Wrk Rel-Employe	0	0	0	1,239
Dept 4113-Stu Financ Totals		<u>460,232</u>	<u>476,095</u>	<u>428,590</u>	<u>404,883</u>
Department: 4137-Veteran Affairs					
5140	PRO-Full time	125,685	64,854	62,034	87,483
5145	PRO-Part time	0	37,240	37,240	4,311
5165	CLA-Part time	11,638	11,638	11,638	10,216
5185	Stu Worker-100% Local	1,400	1,400	1,400	1,531
5461	Supp-Office	1,000	1,000	1,000	1,850
5502	Dues & Subscriptions	0	0	0	125
5570	Printing&Reproduction	2,500	2,500	2,500	686
5600	Publ Relations&Advert	0	0	0	1,270
5640	Trvel Wrk Rel-Employe	0	0	0	2,898
5660	Multi-trip Mileage-Employee	0	0	0	44
Dept 4137-Veteran Af Totals		<u>142,223</u>	<u>118,632</u>	<u>115,812</u>	<u>110,414</u>
Department Group: SLT- Student Life					
Department: 4115-Stu Organizations					
5140	PRO-Full time	86,281	57,498	32,767	72,525
5160	CLA-Full time	35,645	0	20,083	0
5352	Rent-Vehicles	0	0	0	359
5461	Supp-Office	300	300	300	268
5462	Supp-Other	50	50	50	0
5502	Dues & Subscriptions	0	0	0	65
5570	Printing&Reproduction	300	300	300	191
5622	Special Proj & Svcs	0	0	0	425
5630	Stu Develop & Events	30,295	30,295	30,295	12,405
5640	Trvel Wrk Rel-Employe	0	0	0	241
Dept 4115-Stu Organi Totals		<u>152,871</u>	<u>88,443</u>	<u>83,795</u>	<u>86,479</u>
Department Group: SSC- Student Success Center					
Department: 4103-Advise Center					
5140	PRO-Full time	448,250	443,022	299,663	300,464
5145	PRO-Part time	19,600	19,600	6,500	6,786
5165	CLA-Part time	17,100	17,100	17,100	10,631
5461	Supp-Office	700	700	700	450
5502	Dues & Subscriptions	0	0	0	65
5570	Printing&Reproduction	700	700	700	56
5630	Stu Develop & Events	0	0	0	322
5640	Trvel Wrk Rel-Employe	0	0	0	1,743
5660	Multi-trip Mileage-Employee	0	0	0	74
Dept 4103-Advise Cen Totals		<u>486,350</u>	<u>481,122</u>	<u>324,663</u>	<u>320,591</u>

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		2019-20 Budget	2018-19 Budget	2017-18 Budget	2017-18 Actual
Department: 4104-Career Svcs					
5461	Supp-Office	50	50	50	0
5462	Supp-Other	1,365	1,365	365	367
5570	Printing&Reproduction	300	300	300	0
	Dept 4104-Career Svc Totals	<u>1,715</u>	<u>1,715</u>	<u>715</u>	<u>367</u>
Department: 4128-Counseling					
5140	PRO-Full time	42,130	40,903	39,125	40,903
5160	CLA-Full time	22,138	22,175	21,211	22,175
5332	Professional Svcs-Oth	0	0	0	168
5461	Supp-Office	215	215	215	0
5570	Printing&Reproduction	50	50	50	0
	Dept 4128-Counseling Totals	<u>64,533</u>	<u>63,343</u>	<u>60,601</u>	<u>63,246</u>
Department: 4119-Svcs-Disab Students					
5140	PRO-Full time	42,260	40,903	39,125	40,903
5160	CLA-Full time	22,840	22,175	21,211	22,175
5332	Professional Svcs-Oth	0	0	0	47,154
5461	Supp-Office	150	150	150	29
5462	Supp-Other	25	25	25	0
5502	Dues & Subscriptions	0	0	0	70
5570	Printing&Reproduction	25	25	25	0
	Dept 4119-Svcs-Disab Totals	<u>65,300</u>	<u>63,278</u>	<u>60,536</u>	<u>110,331</u>
Department Group: TI5- Title V Grant					
Department: 4139-Title V Grant					
5140	PRO-Full time	0	0	32,076	0
5160	CLA-Full time	0	0	23,860	0
5461	Supp-Office	0	300	300	270
	Dept 4139-Title V Gr Totals	<u>0</u>	<u>300</u>	<u>56,236</u>	<u>270</u>
Department Group: TST- Testing					
Department: 4136-Testing					
5140	PRO-Full time	110,461	109,097	96,760	107,383
5160	CLA-Full time	84,641	77,020	73,671	77,020
5165	CLA-Part time	18,000	15,000	15,000	16,029
5461	Supp-Office	1,200	1,200	1,200	1,025
5463	Supp-Testing	44,200	47,200	27,300	29,057
5502	Dues & Subscriptions	0	0	0	147
5570	Printing&Reproduction	1,200	1,200	1,200	518
5640	Trvel Wrk Rel-Employe	0	0	0	523
5660	Multi-trip Mileage-Employee	0	0	0	150
	Dept 4136-Testing Totals	<u>259,702</u>	<u>250,717</u>	<u>215,131</u>	<u>231,852</u>
Department Group: VPS- VP Student Services					
Department: 4154-Call Center					
5461	Supp-Office	1,000	1,000	0	0
5570	Printing&Reproduction	1,000	1,000	0	0
	Dept 4154-Call Cente Totals	<u>2,000</u>	<u>2,000</u>	<u>0</u>	<u>0</u>

College of the Mainland
2019-20 Budget
Budget Information by Department Detail

		2019-20 Budget	2018-19 Budget	2017-18 Budget	2017-18 Actual
Department: 5150-VP Student Services					
5120	ADM-Full time	123,918	116,904	111,822	116,904
5140	PRO-Full time	65,230	61,538	0	111,258
5160	CLA-Full time	35,645	0	53,511	0
5332	Professional Svcs-Oth	17,150	17,150	5,750	7,765
5352	Rent-Vehicles	100	100	100	10
5461	Supp-Office	800	500	500	957
5462	Supp-Other	0	0	0	-54
5470	Food-Catering	0	0	0	1,174
5502	Dues & Subscriptions	4,600	4,600	4,600	4,972
5570	Printing&Reproduction	870	870	150	6,050
5590	Prof Development	600	600	600	3,164
5595	Dues&Subscrip-Bdget Sweep A	4,000	4,000	4,000	0
5622	Special Proj & Svcs	2,820	2,820	2,820	2,256
5639	Trvel-Budget Sweep Account	31,000	31,000	31,000	0
5640	Trvel Wrk Rel-Employe	13,316	13,316	13,316	9,064
5660	Multi-trip Mileage-Employee	0	0	0	90
Dept 5150-VP Student Totals		<u>300,049</u>	<u>253,398</u>	<u>228,169</u>	<u>263,610</u>
Dept. Lead 3-VP Student Totals		<u>3,165,789</u>	<u>3,039,713</u>	<u>2,807,920</u>	<u>2,769,272</u>

College of the Mainland
2019-20 Budget
Budget Information by Department Detail

		2019-20 Budget	2018-19 Budget	2017-18 Budget	2017-18 Actual
Area: 4-VP Fiscal Affairs					
Department Group: CT- Custodial Services					
Department: 6106-Custodial Svcs					
5160	CLA-Full time	187,550	180,082	172,252	179,570
5163	CLA-Overload/overtime	0	0	0	11,416
5165	CLA-Part time	68,220	68,220	68,220	20,332
5300	Cont Svcs-Pd Cntrctr	0	0	0	4,007
5320	Maint & Repair Svcs	1,800	1,800	1,800	0
5450	Supp-Maintenance	72,000	72,000	72,000	94,022
5462	Supp-Other	650	650	650	0
Dept 6106-Custodial Totals		<u>330,220</u>	<u>322,752</u>	<u>314,922</u>	<u>309,347</u>
Department Group: FIN- Financial Services					
Department: 5999-Benefit Allocation					
5299	Employee Benefits	0	0	0	647,662
5299	Employee Benefits	0	0	0	41,965
5299	Employee Benefits	0	0	0	175,228
5299	Employee Benefits	0	0	0	486,692
5299	Employee Benefits	0	0	0	1,894,856
5299	Employee Benefits	0	0	0	91,762
5299	Employee Benefits	0	0	0	608,130
5372	Cent Tel-Billings	0	0	0	3,679
Dept 5999-Benefit Al Totals		<u>0</u>	<u>0</u>	<u>0</u>	<u>3,949,974</u>
Department: 5112-Financial Svcs					
5120	ADM-Full time	112,234	107,511	102,836	107,511
5140	PRO-Full time	206,610	201,607	192,842	201,607
5160	CLA-Full time	351,767	380,204	357,470	376,963
5163	CLA-Overload/overtime	1,400	1,400	2,400	0
5165	CLA-Part time	20,000	20,000	24,000	26,936
5320	Maint & Repair Svcs	0	0	247	0
5461	Supp-Office	2,500	2,500	1,000	1,543
5501	Bank Fees-Misc	0	0	3,600	0
5502	Dues & Subscriptions	3,536	14,000	12,800	13,401
5550	Postage & Delivery	0	0	0	28
5570	Printing&Reproduction	1,000	1,000	1,000	648
5590	Prof Development	0	0	0	164
5640	Trvel Wrk Rel-Employe	0	0	0	1,127
5660	Multi-trip Mileage-Employee	0	0	0	198
Dept 5112-Financial Totals		<u>699,047</u>	<u>728,222</u>	<u>698,195</u>	<u>730,126</u>
Department: 5900-Miaintenance Tax Note					
5333	Prof Svcs-MTN Payment	1,200,000	1,200,000	0	0
Dept 5900-Miaintenanc Totals		<u>1,200,000</u>	<u>1,200,000</u>	<u>0</u>	<u>0</u>
Department: 9102-Salary Savings					
5190	Vacnt Psitions	-880,000	-880,000	-750,000	0
Dept 9102-Salary Sav Totals		<u>-880,000</u>	<u>-880,000</u>	<u>-750,000</u>	<u>0</u>

College of the Mainland
2019-20 Budget
Budget Information by Department Detail

		2019-20 Budget	2018-19 Budget	2017-18 Budget	2017-18 Actual
Department: 9101-Staff Benefits					
5199	Proposed Salary Increase	505,000	1,000,000	633,000	0
5220	Emp Ben LOC-Health	2,590,908	2,590,390	2,781,492	0
5221	Emp Ben LOC-Dental	80,000	80,000	68,693	0
5222	Emp Ben LOC-Disab	104,638	104,638	91,625	0
5223	Emp Ben LOC-Life	173,417	173,417	138,264	0
5245	Emp Ben LOC-ORP	132,000	132,000	145,013	0
5246	Emp Ben LOC-TRS	558,000	534,000	445,637	0
5247	Emp Ben LOC-TSA	107,978	185,128	0	0
5261	Emp Ben LOC-Medicare	302,100	283,000	248,258	0
5263	Emp Ben LOC-Wrk Comp	91,307	158,000	134,507	0
5264	Emp Ben LOC-Unempl	50,994	50,994	50,524	0
5265	Emp Ben LOC-Acad Reg	500	500	970	0
5298	Retirement Incentive	0	206,077	419,105	419,104
Dept 9101-Staff Bene Totals		<u>4,696,842</u>	<u>5,498,144</u>	<u>5,157,088</u>	<u>419,104</u>
Department: 5111-Tax Admin					
5340	Prop Tax Apprais Fees	183,631	183,631	183,631	148,069
5341	Prop Tax Collect Fees	49,000	55,000	55,000	43,256
Dept 5111-Tax Admin Totals		<u>232,631</u>	<u>238,631</u>	<u>238,631</u>	<u>191,325</u>
Department Group: FST- Facility Services					
Department: 6101-Facilities					
5140	PRO-Full time	147,278	142,693	136,488	142,693
5160	CLA-Full time	244,112	244,112	224,974	229,627
5163	CLA-Overload/overtime	10,000	10,000	10,000	12,799
5165	CLA-Part time	25,000	25,000	10,000	17,684
5300	Cont Svcs-Pd Cntrctr	1,019,496	1,019,496	1,019,496	1,034,305
5320	Maint & Repair Svcs	10,000	10,000	10,000	4,593
5332	Professional Svcs-Oth	15,000	15,000	15,000	19,200
5350	Rent-Equip & Other	5,000	5,000	5,000	1,869
5351	Rent-Facilities	721,617	588,395	588,395	677,339
5430	Supp-Furn&Equip<\$5000	0	0	0	17,814
5450	Supp-Maintenance	95,000	95,000	95,000	55,644
5461	Supp-Office	500	500	500	984
5462	Supp-Other	8,950	8,950	8,950	935
5470	Food-Catering	0	0	0	157
5502	Dues & Subscriptions	0	0	0	2,958
5510	Insuran-Bldg Contents	686,092	606,092	599,592	676,674
5511	Insurance-Flood	65,000	65,000	52,000	50,046
5514	Insurance-Other	4,000	4,000	4,000	0
5570	Printing&Reproduction	1,782	1,782	1,782	21
5590	Prof Development	0	0	0	65
5660	Multi-trip Mileage-Employee	0	0	0	156
5930	Cap Out-Furn&Eq>\$5000	0	0	0	9,630
Dept 6101-Facilities Totals		<u>3,058,827</u>	<u>2,841,020</u>	<u>2,781,177</u>	<u>2,955,193</u>
Department: 6103-Utilities					
5380	Utilities-Electricity	532,030	432,000	432,000	518,864
5381	Utilities-Natural Gas	60,000	60,000	60,000	31,103
5382	Utilities-Water&Sewer	33,000	33,000	33,000	91,877
Dept 6103-Utilities Totals		<u>625,030</u>	<u>525,000</u>	<u>525,000</u>	<u>641,844</u>

College of the Mainland
2019-20 Budget
Budget Information by Department Detail

		2019-20 Budget	2018-19 Budget	2017-18 Budget	2017-18 Actual
Department: 5125-Vehicle Operations					
5160	CLA-Full time	47,923	45,565	43,583	45,479
5163	CLA-Overload/overtime	0	0	0	344
5300	Cont Svcs-Pd Cntractr	2,700	2,700	2,700	513
5320	Maint & Repair Svcs	270	270	270	1,136
5450	Supp-Maintenance	34,000	34,000	34,000	29,481
5513	Insurance-Vehicles	12,000	12,000	12,000	9,879
Dept 5125-Vehicle Op Totals		<u>96,893</u>	<u>94,535</u>	<u>92,553</u>	<u>86,832</u>
Department Group: GRO- Grounds					
Department: 6105-Grounds					
5160	CLA-Full time	46,682	45,322	82,792	49,066
5163	CLA-Overload/overtime	0	0	0	757
5165	CLA-Part time	0	0	15,000	0
5300	Cont Svcs-Pd Cntractr	43,118	43,118	43,118	99,180
5320	Maint & Repair Svcs	0	0	373	0
5450	Supp-Maintenance	20,000	20,000	20,000	8,356
Dept 6105-Grounds Totals		<u>109,800</u>	<u>108,440</u>	<u>161,283</u>	<u>157,359</u>
Department Group: HRT- Human Resources					
Department: 5113-Human Resources					
5120	ADM-Full time	0	0	0	-414
5140	PRO-Full time	167,958	165,925	239,593	205,908
5160	CLA-Full time	146,811	93,742	75,574	94,113
5163	CLA-Overload/overtime	0	0	0	134
5165	CLA-Part time	0	0	0	12,239
5320	Maint & Repair Svcs	0	0	47,323	-15,790
5332	Professional Svcs-Oth	35,834	43,508	27,795	48,112
5352	Rent-Vehicles	0	0	0	195
5461	Supp-Office	2,100	2,100	2,100	1,267
5462	Supp-Other	2,000	2,200	2,200	552
5502	Dues & Subscriptions	61,551	51,677	0	55,788
5570	Printing&Reproduction	600	600	800	121
5591	Prof Develop-PDA-Adm	0	0	0	1,058
5600	Publ Relations&Advert	16,050	16,050	16,050	3,765
5622	Special Proj & Svcs	0	0	12,500	2,967
5640	Trvel Wrk Rel-Employe	0	0	0	5,556
5656	Trvel Wrk Rel-Interview	0	2,000	2,000	632
5660	Multi-trip Mileage-Employee	0	0	0	19
Dept 5113-Human Reso Totals		<u>432,904</u>	<u>377,802</u>	<u>425,935</u>	<u>416,222</u>
Department Group: PUR- Purchasing					
Department: 5128-Cntrl Mail Deliv					
5160	CLA-Full time	68,942	65,205	62,369	73,943
5165	CLA-Part time	10,500	10,500	500	0
5320	Maint & Repair Svcs	1,422	1,422	1,300	1,290
5461	Supp-Office	6,200	6,200	200	145
5550	Postage & Delivery	25,000	25,000	21,416	20,066
Dept 5128-Cntrl Mail Totals		<u>112,064</u>	<u>108,327</u>	<u>85,785</u>	<u>95,444</u>

College of the Mainland
2019-20 Budget
Budget Information by Department Detail

		2019-20 Budget	2018-19 Budget	2017-18 Budget	2017-18 Actual
Department: 5123-Purchasing					
5140	PRO-Full time	226,198	217,816	138,970	157,217
5165	CLA-Part time	13,650	13,650	3,650	4,224
5332	Professional Svcs-Oth	32,500	32,500	2,500	0
5461	Supp-Office	500	500	500	790
5462	Supp-Other	0	0	0	48
5502	Dues & Subscriptions	0	0	0	600
5600	Publ Relations&Advert	1,500	1,500	1,500	1,273
5640	Trvel Wrk Rel-Employe	0	0	0	1,813
Dept 5123-Purchasing Totals		<u>274,348</u>	<u>265,966</u>	<u>147,120</u>	<u>165,965</u>
Department Group: VPF- VP College & Financial Services					
Department: 5109-Records Mgmt					
5300	Cont Svcs-Pd Cntractr	18,000	18,000	18,000	14,453
5351	Rent-Facilities	2,952	2,952	2,952	7,104
Dept 5109-Records Mg Totals		<u>20,952</u>	<u>20,952</u>	<u>20,952</u>	<u>21,557</u>
Department: 5108-VP College&Fin Svcs					
5120	ADM-Full time	139,473	131,578	125,857	131,578
5140	PRO-Full time	65,286	63,384	0	63,384
5160	CLA-Full time	0	0	55,116	0
5332	Professional Svcs-Oth	0	0	0	14,320
5461	Supp-Office	300	300	300	233
5462	Supp-Other	150	150	150	30
5502	Dues & Subscriptions	200	200	200	1,048
5570	Printing&Reproduction	1,000	1,000	1,000	344
5590	Prof Development	500	500	500	0
5595	Dues&Subscrip-Bdget Sweep A	8,500	8,500	8,500	0
5639	Trvel-Budget Sweep Account	32,000	32,000	32,000	0
5640	Trvel Wrk Rel-Employe	6,200	6,200	6,200	4,933
5641	Trvel Wrk Rel-Non-Emp	0	0	0	25
5660	Multi-trip Mileage-Employee	0	0	0	31
Dept 5108-VP College Totals		<u>253,609</u>	<u>243,812</u>	<u>229,823</u>	<u>215,926</u>
Dept. Lead 4-VP Fiscal Totals		<u>11,263,167</u>	<u>11,693,603</u>	<u>10,128,464</u>	<u>10,356,218</u>

College of the Mainland
2019-20 Budget
Budget Information by Department Detail

2019-20 Budget 2018-19 Budget 2017-18 Budget 2017-18 Actual

Area: 5-VP Institutional Advancement

Department Group: FNT- COM Foundation Dept

Department: 5145-COM Foundation Dept

5160	CLA-Full time	57,670	54,406	52,040	54,406
5320	Maint & Repair Svcs	0	11,019	11,019	10,969
5325	Comp/Software Lic Renew/Mai	21,419	0	0	0
5332	Professional Svcs-Oth	0	0	0	2,916
5461	Supp-Office	400	400	400	0
5462	Supp-Other	0	0	0	1,072
5470	Food-Catering	0	0	0	4,828
5570	Printing&Reproduction	3,200	3,200	3,200	4,323
5622	Special Proj & Svcs	20,000	20,000	20,000	6,156
5640	Trvel Wrk Rel-Employe	0	0	0	1,215
5660	Multi-trip Mileage-Employee	0	0	0	65
Dept 5145-COM Founda Totals		<u>102,689</u>	<u>89,025</u>	<u>86,659</u>	<u>85,950</u>

Department Group: MRK- Marketing and Communications

Department: 5146-Marketing and Communications

5140	PRO-Full time	419,881	419,881	223,732	222,260
5160	CLA-Full time	54,799	42,984	37,658	45,132
5163	CLA-Overload/overtime	0	0	0	842
5165	CLA-Part time	0	0	0	1,387
5300	Cont Svcs-Pd Cntractr	9,580	9,580	9,580	13,558
5332	Professional Svcs-Oth	0	0	0	9,398
5420	Supp-Cmp Hardwr<\$5000	64,835	34,685	0	0
5461	Supp-Office	400	400	400	3,166
5462	Supp-Other	16,200	16,200	16,200	5,009
5502	Dues & Subscriptions	9,000	0	0	20,172
5570	Printing&Reproduction	9,000	9,000	9,000	18,413
5600	Publ Relations&Advert	210,700	210,700	210,700	211,399
5640	Trvel Wrk Rel-Employe	7,500	0	0	4,967
5660	Multi-trip Mileage-Employee	0	0	0	1,086
Dept 5146-Marketing Totals		<u>801,895</u>	<u>743,430</u>	<u>507,270</u>	<u>556,789</u>

Department Group: VPA- VP for Institutional Advancement

Department: 5142-VP Institutional Advancement

5120	ADM-Full time	122,927	120,412	115,176	120,412
5140	PRO-Full time	247,150	247,150	113,792	231,846
5160	CLA-Full time	50,139	50,139	101,470	48,800
5461	Supp-Office	900	900	900	691
5462	Supp-Other	2,125	2,125	2,125	319
5502	Dues & Subscriptions	2,300	2,300	2,300	3,591
5570	Printing&Reproduction	3,500	3,500	3,500	28
5590	Prof Development	0	0	0	513
5595	Dues&Subscrip-Bdget Sweep A	16,368	30,368	10,000	0
5622	Special Proj & Svcs	10,575	10,575	10,575	2,746
5639	Trvel-Budget Sweep Account	19,000	12,000	15,000	0
5640	Trvel Wrk Rel-Employe	6,500	6,500	4,500	9,072
5660	Multi-trip Mileage-Employee	0	0	0	661
Dept 5142-VP Institu Totals		<u>481,484</u>	<u>485,969</u>	<u>379,338</u>	<u>418,679</u>
Dept. Lead 5-VP Institu Totals		<u>1,386,068</u>	<u>1,318,424</u>	<u>973,267</u>	<u>1,061,418</u>

College of the Mainland
2019-20 Budget
Budget Information by Department Detail

	2019-20 Budget	2018-19 Budget	2017-18 Budget	2017-18 Actual
<u>Totals:</u>	<u>36,900,000</u>	<u>35,900,000</u>	<u>32,800,001</u>	<u>32,697,845</u>

College of the Mainland
2019-20 Budget
Budgeted Lease Payments

<u>Property Location</u>	<u>College Use</u>	<u>Lease Amount</u>	<u>Sq Ft</u>	<u>\$ Sq Ft</u>	<u>Parking</u>	<u>Term Date</u>
150 Parker Court, League City	Allied Health	88,352	4,950	17.85	15	8/31/2021
200 Parker Court, League City	Dual Credit	138,000	7,500	18.40	103	8/31/2021
320 Delaney Road, La Marque	Gulf Coast Safety	150,000	13,250	11.32	102	9/30/2022
15507-13 Delany Rd -Gulfway Plaza, La Marque	Cosmetology	90,239	11,097	8.13	439	7/31/2023
14045 Delany Rd -Gulfway Plaza, La Marque	Senior Center	130,026	15,374	8.46	439	7/31/2023
Fire Tech Program	Fire Tech	9,900				
Abundant Life Christian Center	Graduation	11,240	Per event			
Roadrunner Storage	Excess Storage	125,000	Varries during construction			
Great Value Storage	Excess Storage	2,952	Storage unit			
Total lease expense:		745,709				

College of the Mainland 2019-20 Budget Restricted Revenues

Restricted Funds Definition

Restricted funds include resources in which the College is legally or contractually obligated to spend resources in accordance with restrictions imposed by external third parties.

Grant Funded Operations – Restricted Revenues (Funds 31, 32, 33, or 34)

Revenues received from another government agency, such as the state or federal government or private sources, are usually externally restricted to a specific purpose. The Pell Grant program is one of the College's federal grants. A grant may provide an indirect cost recovery fee paid by grants and contracts to cover general and administrative services.

Federal Student Financial Aid– Restricted Revenues (Fund 31)

Financial aid from the federal government helps students pay for education expenses at the College. Pell Grants, loans and work-study are types of federal student aid. Students must complete the Free Application for Federal Student Aid (FAFSA) to apply for this aid.

State Employee Health Insurance Supplement– Restricted Revenues (Fund 55)

The State of Texas subsidizes the cost of annual premiums for health insurance benefits. The State's contribution per full-time employee generally ranges from \$625 to \$1,223 per month depending upon coverage elected by the employee for the year. The State only subsidizes employees with certain job duties and excludes grounds and custodial employees.

College of the Mainland 2019-20 Budget Travel Philosophy

Student Services Travel

Student Services travel ensures continuous improvement in Student Affairs governance and compliance with state and federal regulatory agencies, professional development and training, and professional networking at various local, state, and national conferences and professional organizations.

Instruction Travel

Travel funded for Instruction falls into two categories: (1) travel funded by the Professional Development Academy and (2) travel funded from the Vice President for Instruction (VPI) budget in support of activities related to the mission, vision, and values of the College.

The Professional Development Academy

Process for Allocating Funds: The Professional Development Academy (PDA) funds professional development activities for faculty and instructional staff. Faculty members and staff members complete a Professional Development Plan at the beginning of the academic year, in conjunction with their Department Chair/supervisor. All activities funded through the PDA must relate to one of the professional development goals on the Professional Development Plan, which in turn must support the strategic goals of the College.

While not all professional development involves travel, much of the discipline-specific development experiences do.

Purposes of Faculty Professional Development: Among the many reasons that faculty professional development (often involving travel) is vital to instructional effectiveness are the following:

- Faculty are ethically obligated to stay current in their fields to continue to maintain expertise in their teaching disciplines.
- Some faculty and instructional staff serve on regional, statewide, and national professional organization committees.
- Faculty must stay abreast of technology-enhanced teaching strategies to use technology to its maximum advantage and to learn to teach in an online environment.
- One of the criteria on which faculty are evaluated annually is the nature and extent of their professional development during the preceding academic year.

Travel by faculty or instructional staff related to the mission, vision, and values of the College, but not necessarily to an individual's professional development goals, is funded via the VPI travel funds. In addition, the VPI, as liaison to the Texas Higher Education Coordinating Board (THECB), and as accreditation liaison to Southern Association of Colleges and Schools Commission on Colleges (SACSCOC), must travel to meetings hosted by THECB and SACSCOC or related to key accreditation requirements (such as institutional effectiveness). Travel funded via these funds directly supports activities pertinent to staying abreast of key College processes and requirements.

College of the Mainland
2019-20 Budget
Auxiliary Operations (Fund 21 and Fund 22)

Auxiliary Funds

An auxiliary fund that exists primarily to furnish services to students, faculty, and staff. Auxiliary funds are essentially self-supporting activities that provide non-instructional support.

- **Fund 21** – consists of bookstore commission revenue. Provides coverage for miscellaneous expenses related to the operations of the bookstore location.

- **Fund 22** – consists of revenue from:
 - Child Care Services – revenue from eligible participants. Provides coverage of two classified employees and miscellaneous expenses related to the operations of child care.

 - Vending – revenue from vending machine commission.

 - Lifelong Learning Travel – revenue from extended travel commission. Provides coverage for miscellaneous expenses related to the operations of Lifelong Learning.

 - Student Activity – revenue from Student Services Fees from student class registration. Provides coverage of student activity and student organization expenses. Provides coverage of one classified employee.

Each auxiliary fund will normally establish an auxiliary fund balance which may be used for the following purposes: unbudgeted expenditures, equipment and furnishings replacements, and new acquisitions of equipment and furnishings, as approved by the President in consultation with the Vice President of Fiscal Affairs.

**College of the Mainland
Proposed 2019-20 Budget
Student Services (Fund 22)**

	Budget FY19-20	Budget FY18-19	Budget FY17-18	Actual FY17-18
Revenues				
Student Service Fees	180,000	170,000	161,800	171,251
<u>Total Operating</u>	180,000	170,000	161,800	171,251
Expenses				
Stipends	12,000	12,000	12,000	10,198
Classified-Full-time	47,000	45,000	37,661	43,095
GLA-Part-time	500	-	-	448
Rent-Vehicles	3,500	2,500	-	3,664
Supplies - Office	400	750	1,000	126
Miscellaneous	15,000	10,000	2,100	13,923
Printing & Reproduction	250	600	-	93
Student Events	45,000	40,000	30,000	37,295
Student Organization	45,000	50,000	75,000	38,574
<u>Total Non-Operating</u>	168,650	160,850	157,761	147,416
 <u>Amount to Fund Balance</u>	 11,350	 9,150	 4,039	 23,835

**College of the Mainland
Proposed 2019-20 Budget
Child Care (Fund 22)**

	Budget FY19-20	Budget FY18-19	Budget FY17-18	Actual FY17-18
Revenues				
Child Care Revenue	115,000	105,000	-	127,990
<u>Total Operating</u>	115,000	105,000	-	127,990
Expenses				
Classified-Full-time	80,000	80,000	100,000	68,923
Supplies - Food	7,000	-	28,000	-
Miscellaneous	7,000	10,000	-	1,557
<u>Total Non-Operating</u>	94,000	90,000	128,000	70,480
 <u>Amount to Fund Balance</u>	 21,000	 15,000	 (128,000)	 57,510

College of the Mainland
Proposed 2018-19 Budget
Auxiliary Revenues (Funds 21 and 22)

	Budget FY19-20	Budget FY18-19	Budget FY17-18	Actual FY17-18
Revenues				
Bookstore Commission (Fund 21)	100,000	60,000	60,000	108,392
Other Auxiliary (Fund 22)		-	162,000	12,098
Vending (Fund 22)	15,000	15,000	-	17,413
Lifelong Learning Travel Commission (Fund 22)	7,000	7,000	-	10,186
Total Operating	122,000	82,000	222,000	148,089
Expenses (Fund 22)				
Salaries (Child Care)	-	-	100,000	-
Benefits	-	-	-	-
Food/Supplies/Insurance (Child Care)	-	-	28,000	-
President's Discretionary	80,000	75,000	55,000	-
Food Service Contractor Facilities	-	-	15,000	-
Lifelong Learning Instructional Supplies	7,000	7,000	-	-
Miscellaneous	10,000	-	2,645	-
Total Non-Operating	97,000	82,000	200,645	-
 Amount to Fund Balance	 25,000	 -	 21,355	 148,089

**College of the Mainland
2019-20 Budget
Renewal and Replacement Funds (Fund 52)**

Qualifying Purchases

Qualifying purchases are typically items with over one year in life. These purchases must follow purchasing procedures. Qualifying items include, but are not limited to:

- Monthly payments on revenue bonds or maintenance tax notes.
- Instructional equipment (non-consumable) with life greater than one year (no matter the cost) such as scientific lab equipment, and cosmetology equipment.
- Expenditures required to meet American with Disabilities Act (ADA). These cost typically include chairs or desks required to address an employee's medical concern.
- Cost to get a large capital expenditure up to its intended use which may include contract services and training. An example of a large capital expenditure would be expansion of Ellucian or training for new equipment or software.
- Cost for special facilities equipment and accommodations to support increased enrollment whereby the current facility is not adequate to support classroom requirements (i.e.; temporary buildings, air conditioning, generators, portable restroom units, and waste disposal).

Prohibited Cost

Prohibited costs for Fund 52 are:

- Salaries (except short-term employees necessary to get a large capital expenditure up to its intended use).
- Consumables (supplies, copies, fuel, utilities).
- Lease payments.
- Travel and consultants (except for training necessary to get a large capital expenditure up to its intended use).

College of the Mainland
2019-20 Budget
Renewal and Replacement (Fund 52)

	Budget FY19-20	Budget FY18-19	Budget FY17-18	Actual FY17-18
Revenues				
Renewal & Replacement (Facility Fee)	880,000	867,000	867,000	865,695
<u>Total Revenue</u>	880,000	867,000	867,000	865,695
Expenses				
Contingency Funds	75,000	150,000	100,000	31,634
SSC Request - Instruction	-	-	-	-
Fiscal Affairs - Major Repairs/Equipment	400,000	210,000	200,000	559,853
Human Resources - ADA Requests	25,000	25,000	25,000	-
Student Services	50,000	-	-	-
Instruction Enhancement	125,000	100,000	100,000	162,627
Informational Technology	50,000	100,000	100,000	34,907
Informational Technology (Leases)	-	-	-	-
<u>Total Non-Operating</u>	725,000	585,000	525,000	789,021
 Amount to Fund Balance	 155,000	 282,000	 342,000	 76,674

College of the Mainland 2019-20 Budget Outstanding Debt

In October 2018, the College of the Mainland issued \$16.2 million in maintenance tax notes to upgrade facilities. These notes have scheduled payment of \$1.2 million per year until 2038 and have been assigned a rating of "AA-" by S&P Global Ratings.

In November 2019, 67% of the voters of the taxing district approved the sale of \$162.5 million of bonds for "(i) construction, renovation, acquisition and equipment of school buildings for the College and the purchase of the necessary sites for school buildings and (ii) paying all costs associated with the issuance of the Bonds."

The status of the College's bond debt is listed below:

Bond issue	Purpose	Date issue	Revenue source	Amount issued	Outstanding balance
Series 2017 Maintenance Tax notes	Renovating and equipping various existing College facilities	Oct-17	Direct annual ad valorem tax (Board Approved)	16,413,914	15,224,718
Series 2019 Limited Tax General Obligation Bonds	Construction, renovation, acquisition and equipment of school buildings	Feb-19	Direct annual ad valorem tax (Voter Approved)	96,239,510	96,239,510
				112,653,424	111,464,228

**College of the Mainland
2019-20 Budget
Anticipated Future Obligations for the College**

Valero Energy Corporation

Valero Energy Corporation won a suit against the College concerning the appraised property value of its Texas City refinery. The judgement is for approximately \$1.2 million. The College has paid \$800,000 and owes \$400,000 in the current year. The College pays from fund balance and pays no interest on the outstanding amount.

General Obligation Bonds

In November of 2018, the voters of our taxing district approved the sale of \$162.5 million in general obligation bonds for the implementation of the College's Facilities Master Plan. In February of 2019, the College sold \$90 million in bonds. The sale of these bonds will not affect the College's operating budget.

Maintenance Tax Notes (MTN)

During the 2019-20 fiscal year, the College's administration has budgeted \$1.2 million for payments on maintenance tax notes of approximately \$16.2 million. The administration is using the proceeds from these notes to pay for facilities upgrades to the campus as outlined in the 2015 facilities master plan completed in 2019.

Title V Grant

The College of the Mainland was awarded a Title V Grant in the Fall of 2015 for a period of five years. The goal of this grant is for COM to increase full time enrollment, fall-to-fall student retention, and three-year graduation rates. Additionally, the grant funds efforts to increase the number of COM students applying for and receiving financial aid.

The grant award included funding for several new positions and included a commitment to institutionalize these positions by the grant's completion in October 2020. These positions include a Financial Aid Literacy Coordinator (\$52,000), an Academic Advisor (\$52,000), an Early Intervention Student Success Coach (\$52,000), a SharePoint Engineer (\$82,000), and a Technology Support Specialist (\$55,000). COM is already funding portions of these salaries (40% in 2018-19; 50% in 2019-20).

College of the Mainland
2019-20 Budget
College Position Counts

Employee Type Group	2018	2017	2016
Business and Financial Operations	24	22	21
Community, Social Service, and Legal	32	31	25
Computer and Engineering	17	15	16
Construction, and Maintenance	5	5	5
Instructional Staff	115	106	109
Library, Student and Academic Affairs	47	48	53
Management Occupations	29	26	32
Office and Administrative	46	44	46
Service Occupations	18	15	15
<u>Transportation</u>	<u>1</u>	<u>1</u>	<u>1</u>
Grand Total	334	313	323

Full-time employees only

Some positions funded by grants

Figures were reported to the Federal Government via The Integrated
Postsecondary Education Data System (IPEDS)

**College of the Mainland
2019-20 Budget
Basis of Accounting**

Accounting Basis for Budget

The budget for the College is prepared on a modified cash basis of accounting whereby all revenues are recorded when earned and all expenses are recorded when they have been reduced to a legal or contractual obligation to pay. Non-cash transactions such as accruals and depreciation are not included in this budget.

The approach for preparing the budget differs from the approach to preparing basic financial statements of the College in that the College's financial statements have been prepared on the accrual basis of accounting.

College of the Mainland 2019-20 Budget Financial Policies

Adopting Financial Policies

The Board of Trustee for the College of the Mainland sets financial policies. Policy BE states: “the board shall adopt such rules, regulations, and bylaws it deems advisable not inconsistent with Education Code 130.082. Education Code 130.082(d).”

Long Term Financial Planning

The College administration has a long term financial planning process in place. The basis of this planning process begins with the College administration’s strategic plan and facilities master plan. From these plans, the administration of the College determines the operational and capital needs of the College in both the near- and long-term time horizon. The College then determines its capacity to fund the various projects and accesses reserves, one-time revenues, or accesses the bond market.

Multi-Year Capital Planning

The administration of the College places a high emphasis on the importance of infrastructure, technology, and major equipment demands. The College uses its strategic plan, facilities master plan, and the operating budget process to determine capital needs. Identified projects with security and safety are placed in the highest priority. The remaining projects are prioritized on a cost-benefit basis and funded accordingly.

Establishing Tuition and Fees

Policy FD states, “the governing board of a junior college district may set and collect with respect to a public junior college in the district any amount of tuition, rentals, rates, charges, or fees the board considers necessary for the efficient operation of the college.” The College of the Mainland’s administration places an emphasis on keeping tuition and fees affordable for students and yet sufficient enough to fund quality education.

Debt Management

It is the policy of the College to establish and maintain well defined debt management guidelines for issuing new debt as well as managing outstanding debt to sustain a strong debt management program providing the lowest available borrowing costs and greatest management flexibility. The College plans to only use the following debt instruments:

1. General obligation bonds (voted)
2. Maintenance tax notes (non-voted)
3. Revenue bonds (non-voted)
4. Lease revenue bonds (non-voted, subject to annual appropriations)

The College will not use alternative methods of financial management products such as interest rate swaps, derivatives, etc., in connection with the outstanding debt and bonds issued under the College’s Debt Management Procedures.

Appropriate Level of Unrestricted Fund Balance in the General Fund

The College of the Mainland strives to "maintain a prudent level of financial resources to protect against reducing service levels or raising taxes and fees because of temporary revenue shortfalls or unpredicted one-time expenditures." The College's administration, for financial management purposes, does not consider all financial liabilities in calculating its unrestricted fund balance. For example, the College's net pension liability is not a legal obligation, and the Texas Retirement System (SCRS) does not have recourse to collect the College's net pension liability. The Governmental Accounting Standards Board (GASB 68) requires the College to book this liability. The College administration uses cash reserves less liabilities to assess the College's financial health and ability to meet short-term financial obligations. College of the Mainland annual budgets seek to maintain, throughout each fiscal year, unrestricted and unallocated cash reserves of at least 16.7% of budgeted total annual expenses plus total accounts payable unrestricted as of August 31, 2018.

Comprehensive Risk Management Program

College of the Mainland has developed a comprehensive risk management program that identifies, reduces, or minimizes risk to its property, interests, students, and employees. The College has secured the services of a risk management consultant. The risk management consultant assists the College with identifying and evaluating risk exposures and identifying the most cost efficient and effective way to insure for possible damages. The College works to provide a well-rounded combination of preventative and control measures.

Grants Policy

College of the Mainland has a current Grants Compliance Manual in place. The Grants Compliance Manual is comprised of verbiage from the OMB Uniform Guidance. The College ensures compliance with a grantor's terms and stipulations by meeting all conditions for the funding, as well as any legal requirements.

College of the Mainland 2019-20 Budget Glossary of Terms

Academic Support - An expense classification that includes support services related to the institution's primary missions: instruction, research, and public service. Examples of areas included are libraries, computing support, and academic administration.

Account - A descriptive heading under which similar financial transactions are grouped.

Accrual Basis - The basis of accounting under which revenues are recognized when earned and expenses are recognized when they become a legal obligation or liability.

Achievement Indicators - Objectives identified to measure accomplishments in completing the strategic goals.

Ad Valorem - In proportion to value - basis for property tax levy.

Annual Budget - The Board of Trustees approved version of the total budget for a given fiscal year.

Annual FTE - Total credit hours divided by 30.

Appropriation - A legislative act authorizing the expenditure of a designated amount of public funds for a specific purpose.

Assessed Value - Valuation set on real estate or other property as the basis for levying taxes.

Auxiliary Enterprise - An expense functional category which includes all expenses of enterprises that furnish good or services to students, faculty, staff, or incidentally to the general public and charge a fee directly related to, although not necessarily equal to, the cost of the goods or services.

Bond - A written promise to pay a specific sum of money, called the face value or principle amount, at a specified date (or dates) in the future and with the periodic interest at a rate specified in the bond.

Budget Adjustment ("Fund Balance Request") - Any approved change after the formal adoption of the budget by the Board of Trustees.

Building Fund - Accounting fund in which the revenues and expenditures are collected for major capital acquisitions, large construction projects, and renewal/replacement projects.

Capital Equipment - Tangible personal property with an acquisition cost of \$5,000 or more, including but not limited to tax, freight and installation cost. The equipment has a useful life of one year or more and is not disposable or consumable.

Certified Assessed Value (property tax) - The certified property value as determined by the county's chief appraiser.

Contact Hour - A standard unit of measure that represents an hour of scheduled academic and technical instruction given to students during a semester.

Contingency - A budgeted reserve set aside for emergency or unanticipated expenditures or revenue shortfalls.

Credit Hours - The number of hours a class meets per week during the term.

Current Funds - The accounting fund in which the general operations of the District are recorded. It is broken down into Unrestricted Current Funds, Auxiliary Current Funds, and Restricted Current Funds.

Debt Service Fund - The accounting fund in which payment of principal and interest on borrowed funds, such as bonds, is recorded.

Debt Service Requirements - The amount of the current period's principal and interest related to long-term debt obligations.

Encumbrances - Purchase orders, contracts, salaries or other commitments related to unperformed contracts for goods or services.

Fiscal Year - A 12-month period specified for recording financial transactions. College of the Mainland's District's fiscal year starts September 1 and ends on the following August 31.

Fixed Assets - Land, building, machinery, furniture, and other equipment that the District intends to hold or continue in use over a long period of time.

Full-time Equivalents (FTE) - Part-time and hourly positions expressed as a fraction of Full-Time Positions (2,080 hours per year).

Fund Accounting - An accounting methodology where revenues and expenses are grouped into similar categories based on the source of funding and restrictions on expenditures. Each fund is self-balancing and segregated from the other funds.

Fund Balance - The difference between assets and liabilities reported in a governmental fund.

General Fees - Fees collected that may be used for any purpose deemed appropriate by the governing body.

G.O. (General Obligation) Bonds - Bonds in which the full faith and credit of the College are pledged. The bonds require approval by election by the District tax payers.

Goals - A set of criteria to be achieved within a certain time period.

Governing Board - The District Governing Board (also referred to as the Board of Trustees) is a seven-member governing board that is elected at large by the voters of Mainland Galveston County. The Board of Trustees manages and governs the District, provides policy direction, establishes goals, and appoints the faculty and staff. The Board of Trustees is also responsible for the levy, assessment, and collection of taxes, the issuance of bonds, the adoption of an annual budget, the execution of contracts, and the performance of an annual audit.

Grant - Funding received from another entity such as the state or federal government or private foundation, usually externally restricted to a specific purpose.

Indirect Cost Recovery - Fee charged to grants and contracts to cover general and administrative services.

Institutional Support - An expense classification that includes central executive-level activities concerned with management and long-range planning for the entire institution, such as the governing board, planning and programming, legal services, fiscal operations, administrative data processing, space management, employee personnel records, and safety and security.

Levy - To impose taxes, assessments, or service charges.

Mandatory Transfers - Transfers made to satisfy a binding legal agreement related to the financing of educational plant, such as amounts for debt retirement, interest, and required provisions for renewals and replacements of plant not financed from other sources; and, grant agreements with federal government agencies, donors, and other organizations to match gifts and grants to loan and other funds.

Mission Statement - A broad direction based on the needs of the community and District.

Natural Classification of Expenses - Grouping that relates to how the expenses are incurred (i.e. salary, benefits, office supplies).

Non-mandatory Transfers - Transfers from current funds group to other fund groups at the discretion of the governing board.

Non Operating - Revenues or expenses for activities not directly related to the basic service performed by the entity. For an educational institution that would be activities not related to instruction, research or public service or the administration of the activities.

Operating Budget - Plans of current expenditures and the proposed means of financing them. The annual operating budget is the primary means by which most of the financing acquisition, spending and service delivery activities of a government are controlled.

Organizational Manager - The person responsible for monitoring expenditures in a cost center.

Original Budget - The budget as approved by the Board of Trustees.

Plant Operations and Maintenance - Operation and maintenance of the physical facilities.

Property Taxes - The valuation of property in the District is determined by the County Tax Assessor. College of the Mainland District levies property taxes at a rate per \$100 of assessed valuation.

Proposed Budget - The initial spending plan for the fiscal year presented to the Board of Trustees before approval.

Public Service - An expense classification that includes funds spent on activities that are for non-instructional services for individuals or groups external to the College.

Quality Enhancement Plan – a component of the reaffirmation process required by the Southern Association of Colleges and Schools Commission on Colleges. The plan is designed to enhance student learning by fostering a scholarly community and developing learned students within an environment that promotes intellectual inquiry.

Refunding Bonds - Bonds issued to pay off currently outstanding bonds. These are advantageous

Revenue Bonds - Bonds whose repayment is guaranteed from revenues generated by a specific revenue-generating entity associated with the purpose of the bonds.

Revised Budget - Original budget adjusted for any year-to-date budget adjustments.

Roll Forward Budget - The initial budget allocations given to the President's direct reports and subsequently to the organization managers. It is used to develop the first draft of budgets by function.

Semester FTE - Total credit hours divided by 15.

Student Fees - Includes laboratory fees, application fees, transcript fees, and similar charges not covered by tuition.

Student Services - An expense classification that includes activities which provide direct support services to students other than academic support services. These activities may include registration and records, financial aid, counseling, placement testing, career placement assistance, and student activities.

Supplemental Requests - Additional items requested above the initial base allocation.

Tuition - The amount (cost) per credit hour times the number of credit hours charged to a student for taking a course at the College.

Unrestricted funds - The resources derived from student tuition and fees, state appropriations, and sales and services of educational departments. These resources are used for transactions relating to the educational and general operations of the College, and may be used at the discretion of the governing board to meet current expenses for any purpose.

College of the Mainland
2019-20 Budget
19-20 Fund Balance Requests and Ongoing Projects

Project ID	Description	Remaining Balance
2018-03	Valero Payment	412,000.00
2018-11	Air Filtration Management (Pilot Program)	23,864.00
2018-15	Inventory Audit	35,000.00
2018-44	Ad Astra - Event & Scheduling Software	BOT 5-31-18 238,000.00
2018-45	EAB - Student Success Software	BOT 6-25-18/Increase 7-22-19 304,650.10
2019-04	PC Refresh	625,497.12
2019-19	PBK Master Plan Update	255,550.00
2019-25	EdFinancial Services (Call Center)	BOT 9-24-18 166,750.60
2019-30	Back Up Server	BOT 7-22-19 155,000.00
Total		1,804,311.82

Project ID	Description	Estimated Cost
2020-01	Ambassadors Program - On Campus	15,000.00
2020-02	Information Technology - Campus Wide Requests	40,000.00
2020-03	Feasibility Study for Pending Fundraising Campaign	35,000.00
2020-04	Institutional Advancement Fund Balances Software	6,000.00
2020-05	Pro Services Donor Search/Cell Phone Append Search	5,000.00
2020-06	Part Time Professional	17,100.00
2020-07	Institutional Scholarships	50,000.00
2020-08	Professional Development	70,000.00
2020-09	Water Tower Painting - COM Logo	70,000.00
2020-10	Department Information Technology Needs	205,331.00
2020-11	Information Technology Security Consultation	40,000.00
2020-12	Implementation of Security Info & Event Mgmt	35,000.00
2020-13	Desktop Management - remote control software patching	50,000.00
2020-14	Campus Signage	50,000.00
2020-15	Information Technology Vulnerability Management	40,000.00
2020-16	Golf Cart	7,000.00
2020-17	Payroll Implementation - Ellucian Software Training	60,000.00
2020-18	Van Replacement	35,000.00
2020-19	Conference Center Roof Maintenance	30,000.00
2020-20	One Time Payment - Compensation Over Target	370,000.00
2020-21	Process Technology 25th Anniversary Celebration	10,000.00
2020-22	Barbering Faculty	57,517.00
2020-23	Furniture and Equipment - Campus Wide Requests	90,000.00
2020-24	Classroom and Event Instructional Needs	53,000.00
2020-25	Instructional Guidebook for GSU Board Operations	4,000.00
2020-26	Sim Baby - Nursing Equipment	51,852.00
2020-27	Welding Dual User Simulators	124,990.00
2020-28	Adjunct Faculty Pay	323,000.00
2020-29	Sim Man	42,000.00
2020-30	Esthetician Faculty	57,517.00
2020-31	Study Abroad Program	42,000.00
2020-32	December Graduation	34,000.00
2020-33	Ellucian Training for Prospect Screen in Colleague	15,000.00
2020-34	Interpreter Services - Disability Services	140,000.00
2020-35	Electronic Form Creation & Processing	40,000.00
Total		2,315,307.00

Amounts are estimates only.

Approval of the list of projects is not considered approval of contracts that are necessary to support a project.

This is not a prioritized list.

College of the Mainland
2019-20 Budget
Projected ad Valorem Taxes Calendar Year 2020

	Voter-Approval Tax Rate	No-New-Revenue Tax Rate	Current Rate (Values as of 01/01/2018)
2019 adjusted taxable value	10,502,569,178	10,249,720,192	9,567,785,352
Tax rate / 100	0.232019	0.204254	0.212755
College Revenues	24,367,956	20,935,463	20,355,942
Sample home value	200,000	200,000	200,000
Less 20% exemption	(40,000)	(40,000)	(40,000)
Taxable value	160,000	160,000	160,000
ad Valorem tax	371.23	326.81	340.41