

## PHARMACY TECHNICIAN PROGRAM APPLICATION PROCESS

Applying for **FALL** \_\_\_\_\_ (yr) admission for: \_\_\_\_\_ Certificate \_\_\_\_\_ Associates of Applied Science

*The completed application must be processed by the Pharmacy Technician Program prior to registering for pharmacy technician classes. **Application Deadline is July 31<sup>st</sup>**. Priority is given to **QUALIFIED** applicants who have met the above deadline. Applications will continue to be accepted until the class is full on a first come first serve basis. Students may not register for classes until the application packet is approved, the student has been interviewed by the Pharmacy Technician Program Director, and a background check and drug screen have been completed.*

1. Apply to the College of the Mainland (COM) at <http://www.com.edu/apply/> and meet all general admission requirements. Admission to the College of the Mainland DOES NOT guarantee admission into the Pharmacy Technician Program.
2. Complete and submit the Pharmacy Technician Program application, providing required documentation, to the Administrative Assistants at the Public Service Careers (PSC) Building, 1205 Amburn Rd., Texas City, TX 77591

### REQUIRED DOCUMENTATION

- A. Documentation of a high school diploma, high school equivalency certificate, or enrollment in a high School dual credit program.
  - B. The *Pharmacy Technician Required Immunizations and Tests Form* **completely filled out** and **copies** of Immunization records showing required immunizations. (**Blank forms will not be accepted.**)
    - Measles, Mumps, and Rubella (MMR):** proof of 2 immunizations or titer level
    - Hepatitis B (Hep B):** proof of 3 immunization, a titer level, or a signed *Hepatitis B Vaccine Waiver* [www.com.edu/academics/pharmacy-technician/how-to-begin.html](http://www.com.edu/academics/pharmacy-technician/how-to-begin.html).
    - Varicella (chickenpox):** proof of immunization, or positive titer level.
    - Tetanus-Diphtheria (Tdap):** proof of immunization within the past 10 years.
    - TB skin test (PPD):** proof of immunization within 12 months of the end of the externship which ends in May. (Obtain during the Fall Semester once enrolled in the program.) If you have had a positive TB skin test, you must have a chest x-ray performed within 3 years.
    - Influenza (Flu) vaccine:** proof of immunization within 12 months of the end of the externship which ends in May. (Obtain in the Fall Semester once enrolled in the program.)
  - C. Copy of current Driver's License or government-issued photo ID.
  - D. Copy of social security card.
1. Selection is based on the date that a **completed** application is received in the Public Service Careers Building (first come-first serve until filled). *Priority is given to QUALIFIED applicants who have met the deadline above. Applications will continue to be accepted until the class is full.* You will be contacted for an interview with the Pharmacy Technician Program upon receipt of your application. If selected for the program, you will be directed to complete a **drug screen** and **criminal background check** prior to being fully accepted. Results of the background check and drug screen will be sent directly to the Pharmacy Technician Program. Results will be accepted for the duration of the student's enrollment in the Pharmacy Technician Program as long as the

student does not experience a break in enrollment or any disqualifying allegations or convictions while enrolled.

2. Upon receipt of satisfactory results from the background check and drug screens, the student will be admitted into the Pharmacy Technician Program and will be given the paperwork necessary to register for classes.
3. If a student has not accepted a position in the program within 1 year of the application date, a new application will be required.



## PHARMACY TECHNICIAN PROGRAM APPLICATION

Applying for **FALL** \_\_\_\_ (yr) admission for: \_\_\_\_ Certificate \_\_\_\_ AAS

**PLEASE NOTE: To be compliant with clinical facility requirements, a background check, drug screen, and documentation of immunizations will be required prior to admission into the Pharmacy Technician Program. A criminal background may prevent the issuance of a Texas State Board of Pharmacy Technician Trainee Registration, which is required for the clinical externship portion of the pharmacy technician program. Illegal or illicit drug use and criminal backgrounds may prevent licensure, the ability to complete the required internship, and/or future employment as a pharmacy technician, as employers and State Boards of Pharmacy have regulations concerning both.**

Please PRINT or TYPE

Application Date: \_\_\_\_\_

Full Name: \_\_\_\_\_  
Last First Middle

Home Address: \_\_\_\_\_  
Physical Address City State Zip

Home Number: \_\_\_\_\_ Cell Number: \_\_\_\_\_

Email address: \_\_\_\_\_

Social Security Number: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

COM Student ID #: \_\_\_\_\_

Emergency Contact: \_\_\_\_\_  
Name Phone Number Relationship

### Required Documentation (to be photocopied and attached):

\_\_\_\_\_ Documentation of a High School diploma or high school equivalency certificate

\_\_\_\_\_ Completed **Pharmacy Technician-Required Immunizations and Tests Form** (**completely filled out**) and copies of required Immunization Records.

\_\_\_\_\_ Copy of Social Security Card

\_\_\_\_\_ Copy of Driver's License of State-Issued Identification Card

\_\_\_\_\_ Receipt of Criminal Background History (*DO NOT COMPLETE UNTIL DIRECTED TO DO SO*)  
\_\_\_\_\_ Receipt of 10-Panel Drug Screen (*DO NOT COMPLETE UNTIL DIRECTED TO DO SO*)





## Pharmacy Technician Required Immunizations and Tests Form

Name: \_\_\_\_\_ COM ID#: \_\_\_\_\_

Date of Birth: \_\_\_\_\_

<b>Measles/Mumps/Rubella (MMR):*</b> must show proof of:	
<b>A.</b> 2 Doses of measles/mumps/rubella vaccine  <b>OR</b>	Date _____ Date _____ (mm/dd/yy)
<b>B.</b> Serologic test (titer) positive for measles/mumps/rubella antibody	Date _____ Result _____ (mm/dd/yy)

<b>Hepatitis B *</b> must show proof of 3 doses:	
<b>A.</b> The minimum interval between the first two doses is 4 weeks, and the minimum interval between the second and third doses is 8 weeks. However, the first and third doses should be separated by no less than 16 weeks. It is not necessary to restart the series or add doses because of an extended interval between doses.  <b>OR</b>	Date #1 _____ (mm/dd/yy)  Date #2 _____ (mm/dd/yy)  Date #3 _____ (mm/dd/yy)
<b>B.</b> Serologic test (titer) positive for Hepatitis B antibody  <b>OR</b>	Date: _____ Result _____ (mm/dd/yy)
<b>C.</b> Signed <i>Hepatitis B Vaccine Waiver</i> **  **See note.	Date: _____

<b>Varicella*</b> must show proof of:	
<b>A. One dose of varicella vaccine</b> <b>OR</b>	<b>Date</b> _____ (mm/dd/yy)
<b>B. Serologic test positive for Varicella antibody</b>	<b>Date</b> _____ <b>Results</b> _____ (mm/dd/yy)
<b>Tdap*</b> must show proof of:  One dose of Tdap vaccination received within <b>last 10 years</b>  Note: After Tdap,, TD booster every 10 years.	<b>Date</b> _____ (mm/dd/yy)
<b>**Do Not Obtain the Following Immunizations until Admitted into Program**</b>	
<b>PPD (Tuberculosis)***</b> must show proof of:	
One negative test screening within 12 months of Internship (Internships are Jan through May of the 2 <sup>nd</sup> semester)*** <b>Date</b> _____ If PPD positive, must have chest x-ray within 3 years (mm/dd/yy)	
<b>Influenza (Seasonal Flu)***</b> must show proof of:	
One dose within 12 months of internship (Internships are Jan through May of the 2 <sup>nd</sup> semester)*** <b>Date</b> _____ (mm/dd/yy)	

**\*Copies of Proof of immunizations must be included with this completed form with appropriate physician signatures.**

**\*\*Hepatitis B Vaccine Waiver may be found on the College of the Mainland Pharmacy Technician website <http://www.com.edu/academics/pharmacy-technician/how-to-begin>.**

**\*\*\*PPD and Influenza vaccines may be obtained once enrolled in the program during the first semester due to the 12 month requirement relative to the internship.**

## Criminal Background Checks and Drug Screens

**\*\*\*Do not complete the criminal background or drug screen until directed to do so by the College of the Mainland Pharmacy Technician Program.\*\*\***

Successful completion of a criminal background check and a drug screen is required for full admission and continuation in the Pharmacy Technician Certification Program. This background check is in addition to the background check and fingerprinting required by the Texas State Board of Pharmacy. All criminal backgrounds and drug screens will be conducted at an agency designated by College of the Mainland and will be the financial responsibility of the student. Results will be sent directly to the Pharmacy Technician Program. Results will be accepted for the duration of the student's enrollment in the Pharmacy Technician Program as long as the student does not experience a break in enrollment or any disqualifying allegations or convictions while enrolled.

**Criminal Background Check:** [www.castlebranch.com](http://www.castlebranch.com) Package Code: OK42bg \$31.40

**10-Panel Drug Test:** Wellnow Health, 676 FM 517 West, Dickinson, TX 77539 \$25.00  
409-572-2535

## Technician Trainee Registration

**\*\*\*Do not apply for the Trainee Registration with the Texas State Board of Pharmacy until directed to do so by the College of the Mainland Pharmacy Technician Program during the first week of class \*\*\***

The Texas State Board of Pharmacy has implemented requirements for Pharmacy Technician Trainees to register with the Board prior to working or gaining experiential hours in any pharmacy setting. As a part of the registration process, Technician Trainees must pass a **criminal background check and fingerprinting session** conducted by the Texas State Board of Pharmacy. **This is in addition to the background check that you are required to submit for entrance to COM Pharmacy Technician Program.** **This Trainee Registration is only valid for 2 years and is non-renewable.**

All Students in the program must register with the Texas State Board of Pharmacy prior to the end of the first week of classes of the Fall semester and must present a copy of the trainee registration certificate to the Program Director. This proof will be verified and become a part of the student's program records. Once advised by the program director to do so, students must submit an online application to the Texas State Board of Pharmacy through the following steps:

- Go to the Texas State Board of Pharmacy website: <https://www.pharmacy.texas.gov/>
- Click on *Applicants*
- Click on *Apply for an Individual License*
- Click on *Pharmacy Technicians and Pharmacy Technician Trainee Applicants*
- Click on *Initial Pharmacy Technician Trainee*
- Read the website step instructions carefully, then click *Apply* to proceed. There is a \$53.00 fee to register as a Technician Trainee.
- Students must be thorough and fully disclose their entire criminal history. Failure to be as honest as possible may significantly delay your completion of the registration process.
- **Upon completion of the trainee application, you will be directed to the process to complete the mandatory fingerprint session. There is a \$45.00 fee for fingerprinting.**

NOTE: You have not completed the process of registration until you have *paid and physically*

*completed the fingerprinting process.* Once fingerprinted, your status should be listed as “pending” on the TSBP website. It can take up to 6 months to obtain your trainee registration. Failure to pay, to complete the fingerprinting submission, to provide a valid SSN, to disclose criminal background history and/or a criminal history, and failure to complete the registration process accurately may cause your registration application to be significantly delayed. It is your responsibility to follow-up with the TSBP with any questions or problems concerning your approval if you have not received your Technician Trainee Registration within 3 months of your initial application.

**DO NOT register with the TSBP until instructed to do so by the COM Pharmacy Technician Program.** The trainee registration is a **two-year non-renewable** registration. This means that once you register, you have limited time to complete the experiential requirements of the program.

**\*\*COM Faculty and Staff are neither qualified nor able to answer questions concerning eligibility for Technician Trainee registration.**

If items appear on your background, you may be contacted by the State Board of Pharmacy to supply further information or to appear personally before the Board. This process can be lengthy and time consuming. You may wish to seek legal representation as a part of this process.

For more information about criminal background checking, fingerprinting, and associated costs, please visit the TSBP website at <http://www.pharmacy.texas.gov>.

Guidelines used by the Board for the granting of registration are posted below. Please read these guidelines carefully. If, after reviewing these guidelines, you have questions concerning your criminal background and eligibility, please contact the Texas State Board of Pharmacy directly. You may contact the Board online at: [www.tsbp.state.tx.us](http://www.tsbp.state.tx.us); their phone number is (512) 305-8000.

### **Texas Administrative Code**

Title 22: Examining Boards; Part 15: Texas State Board of Pharmacy;  
Chapter 281: Administrative Practice and Procedures;  
Subchapter C: Disciplinary Guidelines; Rule 281.64

- (a) The guidelines for disciplinary sanctions apply to criminal convictions and to deferred adjudication community supervisions or deferred dispositions, as authorized by the Act, for applicants for all types of licenses and registrations issued by the board. The board considers criminal behavior to be highly relevant to an individual's fitness to engage in pharmacy practice.
- (b) The sanctions imposed by the guidelines can be used in conjunction with other types of disciplinary actions, including administrative penalties, as outlined in this section.
- (c) The following sanctions apply to applicants with the criminal offenses described below:
  - 1. Criminal offenses which require the individual to register with the Department of Public Safety as a sex offender under Chapter 62, Code of Criminal Procedure - denial;
  - 2. Felony offenses:
    - 1. Drug-related offenses, such as those listed in Chapter 481 or 483, Health and Safety Code:
      - a. Offenses involving manufacture, delivery, or possession with intent to deliver:
        - i. Currently on probation - denial;
        - ii. 0-5 years since conviction - denial;
        - iii. 6-10 years since conviction - denial;
        - iv. 11-20 years since conviction - denial;
        - v. Over 20 years since conviction - 5 years probation;
      - b. Offenses involving possession, fraud, or theft of drugs:



- i. Currently on probation - denial;
    - ii. 0-5 years since conviction - evaluation by a mental health professional indicating the individual is safe to engage in pharmacy practice and 5 years probation;
    - iii. 6-10 years since conviction - evaluation by a mental health professional indicating the individual is safe to engage in pharmacy practice and 3 years probation;
    - iv. 11-20 years since conviction - 2 years probation;
    - v. Over 20 years since conviction - 1 year probation;
  - 2. Offenses involving sexual contact or violent acts, or offenses considered to be felonies of the first degree under the Texas Penal Code:
    - a. Currently on probation - denial;
    - b. 0-5 years since conviction - denial;
    - c. 6-10 years since conviction - denial;
    - d. 11-20 years since conviction - 5 years probation;
    - e. Over 20 years since conviction - 1 year probation;
  - 3. Other felony offenses:
    - f. Currently on probation - denial;
    - g. 0-5 years since conviction - 5 years probation;
    - h. 6-10 years since conviction - 3 years probation;
    - i. 11-20 years since conviction - 2 years probation;
    - j. Over 20 years since conviction - 1 year probation;
- 3. Misdemeanor offense
  - 1. Drug-related offenses, such as those listed in Chapter 481 or 483, Health and Safety Code:
    - 1. Offenses involving manufacture, delivery, or possession with intent to deliver:
      - i. Currently on probation - denial;
      - ii. 0-10 years since conviction - 5 years probation;
      - iii. Over 10 years since conviction - 3 years probation;
    - 1. Offenses involving possession, fraud, or theft of drugs:
      - i. 0-5 years since conviction - evaluation by a mental health professional indicating the individual is safe to engage in pharmacy practice and 5 years probation;
      - ii. 6-10 years since conviction - evaluation by a mental health professional indicating the individual is safe to engage in pharmacy practice and 3 years probation;
    - 2. Intoxication and alcoholic beverage offenses as defined in the Texas Penal Code, if two such offenses occurred in the previous ten years
      - i. 0-5 years since conviction - evaluation by a mental health professional indicating the individual is safe to engage in pharmacy practice and 5 years probation;
      - ii. 6-10 years since conviction - evaluation by a mental health professional indicating the individual is safe to engage in pharmacy practice and 3 years probation;
    - 3. Other misdemeanor offenses involving moral turpitude:
      - i. 0-5 years since conviction - 2 years probation;
      - ii. 6-10 years since conviction - reprimand;

## PHARMACY TECHNICIAN PROGRAM

Lisa Homburg, R. Ph.  
Assistant Professor  
Pharmacy Technician Program  
409-933-8685  
[lhomburg@com.edu](mailto:lhomburg@com.edu)



### **ASHP Accredited**

College of the Mainland's Pharmacy Technician Program was awarded accreditation in 2009 by the American Society of Health-System Pharmacists, and was most recently reaccredited for an additional 6 years in 2015. This is a prestigious award given only to programs which meet the highest standards of excellence in the field of pharmacy education. We are dedicated to maintaining this high standard and continue to develop our curriculum to include the most current information in pharmacy technician education.

### **Purpose of Training**

The purpose of the College of the Mainland's Pharmacy Technician Program is to develop graduates with the knowledge, skills, and professional attitude to obtain employment and to be successful in the pharmacy technician profession. Pharmacy technicians are a vital part of the healthcare industry and assist pharmacists in providing medication and other healthcare products to patients. This program provides each student with a series of courses combining lectures, self-instructional aides, laboratory practices, internet exploration, and practical work experience. The program has been designed to help prepare the student to pass the National Pharmacy Technician Certification Exam while also providing all the skills necessary for successful employment in the field of pharmacy. National certification and state registration are required of technicians by the Texas State Board of Pharmacy.

Financial Aid is available for the Pharmacy Technician Program at College of the Mainland. For eligibility and more specific information, please contact the Financial Aid office at 409-933-8274.

College of the Mainland complies with Section 504 of the Rehabilitation Act and the Americans with Disabilities Act. If you have a documented disability and need special accommodations, please contact Holly Bankston with the Office of Services for Students with Disabilities in the Student Success Center, or call 409-933-8520.

### **Career – Growing Field**

Careers as a pharmacy technician are very diverse and challenging. Pharmacy technicians provide customer service by assisting the pharmacist. This includes preparation of new and refill prescriptions, inventory control, processing sales, and exceptional customer relation skills. Employers in the community and hospital pharmacy industry are looking for applicants with previous experience or who have attended an accredited educational pharmacy technician program which includes an internship experience in a pharmacy setting. Hospital employers prefer applicants to be certified in the preparation of sterile compounds. Employment opportunities are growing faster than ever. According to the US Department of Labor's CareerOneStop, the employment of pharmacy technicians in Texas is projected to grow 21 percent from 2016 to 2026, faster than the average for all occupations. This is due to the increased pharmaceutical needs of a larger and older population, higher rates of chronic disease, the expanding role of patient care activities extended by pharmacists, and the expanding role of pharmacy technicians

### Career Opportunities

Hospital Pharmacy	State & Federal Prison	Warehouse Wholesalers
Retail Chain	Nuclear Pharmacy	Drug Manufacturers
Home Health Care	Independent Community	Mail Order Pharmacy
Nursing Home /Long Term Care	Indian Health Services	Specialty Clinics
Internet Pharmacy	Home I.V. Infusion	Automation Robotics

### Salary Range

#### Median Pay

\$35,540 per year

\$17.09 per hour

These statistics are from the US Department of Labor’s CareerOneStop for the Houston-Woodlands-Sugar Land, TX Metro Area, for 2019.

### Regulatory Issues

Student must be 18 years old upon completion of the program and hold a high school diploma or GED equivalent.

Student must be in good physical and mental health and have a current TB skin test done within 12 months of attending their internship with a negative result and provide a record of the results. If a student has a false positive result, they must provide a medical statement and X-ray with 5 years or a blood draw quantiferon within 12 months.

Student must receive a seasonal flu immunization the semester before attending their hospital rotation and provide a record of this immunization.

Students must be able to provide documentation of MMR, Tdap, and varicella vaccines or titers.

Students must be able to provide documentation of the Hepatitis B vaccine 3-dose series or titers, or sign a waiver declining immunization.

Students must undergo a 10-panel drug screen through a vendor designated by the college and results must be sent directly to the college. Illicit drug use/drug abuse may prevent licensure and/or future employment as a pharmacy technician, as employers and State Boards of Pharmacy have regulations concerning both.

Once directed so by the program director and no later than the first week of classes, each student must go to the Texas State Board of Pharmacy website and fill out a pharmacy technician trainee application. This application requires a nonrefundable fee of \$53.00 for a “Background Check” and a nonrefundable fee of \$45.00 for a fingerprint session. This trainee registration is issued for two years and may not be renewed. **If a student has a “background” or criminal history, the state may not issue a trainee or technician registration and therefore, the student would not be able to work in any pharmacy in the state of Texas. These cases are decided by the state board on a case-by-case basis and can take up to 4 to 6 months. Faculty and instructors within the College of the Mainland are neither qualified nor able to answer questions concerning eligibility for Technician Trainee Registration. [www.tsbp.state.tx.us](http://www.tsbp.state.tx.us)**

## Curriculum

The following is a list of courses that comprise College of the Mainland's Pharmacy Technician Certificate Program. The curriculum is designed for students attending full-time at College of the Mainland. The 2-semester program is offered during the day beginning each fall semester. The certificate program consists of 30 credit hours.

### First Semester

PHRA 1301/Introduction to Pharmacy  
PHRA 1309/Pharmaceutical Mathematics I  
PHRA 1441/Pharmacy Drug Therapy and Treatment  
PHRA 1449/Institutional Pharmacy

### Second Semester

PHRA 1243/Certification Review  
PHRA 1347/Pharmaceutical Mathematics II  
PHRA 1404/Pharmacotherapy and Disease  
PHRA 1445/IV Admixture and Sterile Compounding  
PHRA 2360/Clinical: Pharmacy Internship

## Graduation Requirements

To be eligible to receive the Pharmacy Technician Certificate from College of the Mainland all students must be successful in the following:

1. Student must make a C or better in all required pharmacy program courses.
2. Student must complete all internship hours in both hospital and community pharmacy sites. (total of 160 hours). All mandatory internship paperwork must be completed and turned in on time.
3. Student must obtain a C or better on the internship site evaluation form from the evaluating pharmacist.
4. Score 75 or better on capstone exam in PHRA 1243 Review course.

## Dismissal Policy

College of the Mainland is committed to assisting students to be successful in the pharmacy technician program. Students who are not meeting the course objectives in class or in clinical externships will be apprised of their performance and improvement or remediation plans will be developed to assist the student to stay in the program. Unacceptable behaviors or actions, as listed below, will receive a verbal warning. Subsequent infractions will receive a written warning leading up to dismissal from the program. Students in disagreement with any disciplinary action may follow the College of the Mainland's grievance policy as outlined in the catalog.

- Unsatisfactory clinical performance
- Unsatisfactory clinical or classroom attendance and punctuality.
- Inability to maintain physical and mental health necessary to function in the program
- Unethical, unprofessional, and/or unsafe clinical behavior
- Refusal to participate with a procedure
- Unsafe or unprofessional clinical practice that compromises the patient or staff safety
- Behavior which compromises clinical affiliations
- Failure to comply with all terms outlined in a remediation plan/contract
- 

Some situations do not allow for the discipline process due to severity, nature, or timing. Incidents of this nature may require the student to be immediately dismissed from the program. Examples of these include, but are not limited to:

- Violations of patient confidentiality
- Academic dishonesty
- Falsification of documentation
- Unprofessional behavior/unsafe behavior that seriously jeopardizes patient, student, staff, or preceptor safety
- Unprofessional behavior that seriously jeopardizes clinical affiliations

**Estimated Costs** (as of 2020-2021 catalog)

**Certificate Program (2 Semesters)**

**In-District**

Tuition and Fees (2 semesters)	\$1,773
Malpractice Insurance	\$16
Background and Drug Screens	\$57
Immunizations (Tb and flu)	\$50*
Books	\$610
TSBP Technician Trainee Registration	\$98
National PTCB Exam Fee	\$129
<b>Grand Total (30 hour, 2 semester program)</b>	<b>\$2,733</b>

**Out-of-District**

Tuition and Fees (2 semesters)	\$2,973
Malpractice Insurance	\$16
Background and Drug Screens	\$57
Immunizations (Tb and flu)	\$50*
Books	\$610
TSBP Technician Trainee Registration	\$98
National PTCB Exam Fee	\$129
<b>Grand Total (30 hour, 2 semester program)</b>	<b>\$3,933</b>

\*Immunization Fees will vary depending on individual shot records and insurance coverage

**PTCB and Texas State Board of Pharmacy Requirements**

Upon graduation from the College of the Mainland's Pharmacy Technician Program, each student will receive a Pharmacy Technician Certificate from the College of the Mainland acknowledging completion of an accredited educational program. Each student must then pass the national exam administered by the Pharmacy Technician Certification Board or the National Healthcareer Association in order to become a Certified Pharmacy Technician. (Information about the PTCB exam can be found at the website [www.PTCB.org](http://www.PTCB.org).) Within sixty days after certification by PTCB or NHA, each student must register with the Texas State Board of Pharmacy (\$96.00) ([www.tsbp.state.tx.us](http://www.tsbp.state.tx.us)) in order to work as a Registered Pharmacy Technician in the state of Texas ([www.pharmacy.texas.gov](http://www.pharmacy.texas.gov)). A pharmacy technician cannot be employed in the state of Texas unless they have been certified by PTCB or NHA AND registered with the Texas State Board of Pharmacy.

***For More Information Please Contact:***

Lisa Homburg RPh  
Assistant Professor- Pharmacy Technician Program  
409-933-8685  
[lhomburg@com.edu](mailto:lhomburg@com.edu)



Pharmacy Technician Program  
CONSENT FOR RELEASE OF INFORMATION  
Drug Screening

**\*\*DO NOT COMPLETE UNTIL DIRECTED TO DO SO BY PROGRAM DIRECTOR\*\***

**STUDENTS: Take this form with you to Well Now Health.**

Results reported to:

Lisa Homburg  
Pharmacy Technician Program  
College of the Mainland  
1200 Amburn Road  
Texas City, Texas 77591  
409-933-8685  
lhomburg@com.edu

My signature below indicates that I have read and understand the policy on drug screening for the Pharmacy Technician Program. This form provides my consent for the results of my drug screening to be released to the College of the Mainland Pharmacy Technician Program Coordinator.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Date



**Hours of operation: Testing 8am-5pm M-F**  
**676 FM 517 Road West Dickinson, TX 77539**  
**Phone: 409-572-253**

**\*\*DO NOT COMPLETE UNTIL DIRECTED TO DO SO BY PROGRAM DIRECTOR\*\***



## Ordering Instructions for **Background Check**

# College of the Mainland - Pharmacy Tech

Go to:

1. Go to <https://mycb.castlebranch.com/>
2. In the upper right hand corner, enter the Package Code that is below.

Package Code **OK42bg**: Background Check only

### **About CastleBranch**

College of The Mainland - Pharmacy Tech has partnered with CastleBranch, one of the top ten background check and compliance management companies in the nation to provide you a secure account to manage your time sensitive school and clinical requirements. After you complete the order process and create your account, you can log in to your account to monitor your order status, view your results, respond to alerts, and complete your requirements.

You will return to your account by logging into [castlebranch.com](https://castlebranch.com) and entering your username (email used during order placement) and your secure password.

### **Order Summary**

#### **Payment Information**

Your payment options include Visa, Mastercard, Discover, Debit, electronic check and money orders. Note: Use of electronic check or money order will delay order processing until payment is received.

#### **Accessing Your Account**

To access your account, log in using the email address you provided and the password you created during order placement. Your administrator will have their own secure portal to view your compliance status and results.

#### **Contact CastleBranch**

For additional assistance, please contact the Service Desk at 888-723-4263 or visit <https://mycb.castlebranch.com/help> for further information.