

**2010
College of the Mainland
Basic Peace Officer Training Academy**

The Basic Peace Officer Academy (769 hours) is designed to meet the training requirements of the Texas Commission on Law Enforcement Standards and Education and to prepare you for the state licensing exam. You must meet all requirements set forth by TCLEOSE (see attachment in the application package) in order to be accepted into the training program.

Students who have no college hours at any institution will be required to take the "Accuplacer" test and score a minimum of 12.5 on the reading/comprehension portion of the test. Anyone scoring lower than that amount will have to take and pass the appropriate remedial course before the academy begins. On completion, after transcribing 6 hrs at COM, students can petition for 25 hrs for the academy.

Dates	
Application cut-off (Fingerprints must be in).....	Jan. 15th, 2010
Friday, Jan. 22 nd , 2010, 9:00A.....	Orientation
Monday, Feb. 1 st , 2010, 6:00P.....	Academy Begins
Tuesday, Oct. 12 th , 2010.....	Academy Ends
Friday, Oct. 15 th , 2010 7:00P.....	Graduation

Estimated Costs

In-District Tuition & Fees	\$1,500.00
Out of District Tuition & Fees	\$1,550.00

Tuition must be paid on the day of Orientation or arrangements finalized on other forms of loans or grants!

Additional Fees	
Fingerprints	\$10.00
Textbook (Texas Criminal & Traffic Law Manual	(Approx.) \$42.00
Uniforms	\$165.25
State Test	\$25.00
Re-Test (each attempt)	\$25.00
COM Photo ID	\$6.00

Application Procedure

All students applying for the Basic Peace Officer Academy are required to complete and submit an application packet *prior* to Orientation. It is *your responsibility* to make sure that all completed paperwork is submitted on time. Students who fail to submit the completed pack will be denied entry. Please retain this sheet for reference.

Application Packet Contents & Required Paperwork

1. Applicant checklist
Fill out top portion only for contact information purposes. Must be completed and left with Program Assistant before leaving.
2. Liability Release for Criminal History Background. Fill out and leave with Program Assistant before leaving.
3. Academy Application
Fill out all portions of the application and return to the Program Assistant at least one (1) month prior to academy start date. Fingerprints will be completed at that time.
4. Medical Exam- Two (2) parts.
 - a. Part 1- Student must fill out this portion and have it notarized.
 - b. Part 2- L-2 form needs to be completed along with a DOT drug test and signed by a physician.

We are in compliance with ADA regulations governing persons with disabilities. Due to the nature of the job and training only “**reasonable**” allowances can be made.

Any student with a documented disability needing academic accommodations is requested to contact the Coordinator of Services for Students with Disabilities, Michelle Kettler at ext. 124. The Office of Services for Students with Disabilities is located on the second floor of the Student Center Building in room 203A.

5. Psychological Exam
Students must make an appointment with contracted psychologist and deliver the L-3 form to him during examination.
6. Students who do not possess transferable college hours must take the Accuplacer test scoring a minimum of 12.5 reading/comprehension level and attach the results to the packet. Persons scoring under 12.5 will be required to take and pass a remedial course prior to the start of the academy.

7. Also needed:
 - A copy of your Birth Certificate or Passport showing US Citizenship.
 - A clearance letter from the police in every city you've lived since age 17.
 - A copy of your Texas D.L. & SS card.
 - A copy of your DD-214 if you are discharged from the military showing an Honorable Discharge.
 - A copy of your high school graduation certificate or transcript and/or official transcript from any college(s) you have attended.

8. Registration and Fee Payment Documentation
 - Students who have met all the criteria will be allowed to register **on the Orientation date**. Documentation that the fees are paid must brought to the Program Assistant on that day. ***There is NO pre-registration!***

Loans/Grants/Military

If you have any loans, grants, or military financial aid please supply us with all of the documentation available and a contact person. If there is no documentation of contact person to approve you payment/attendance, you will not be allowed in class.