

## Accessing your online classes on Blackboard

1. Open your browser. Type <https://de.com.edu> in the address bar and hit **Enter**.

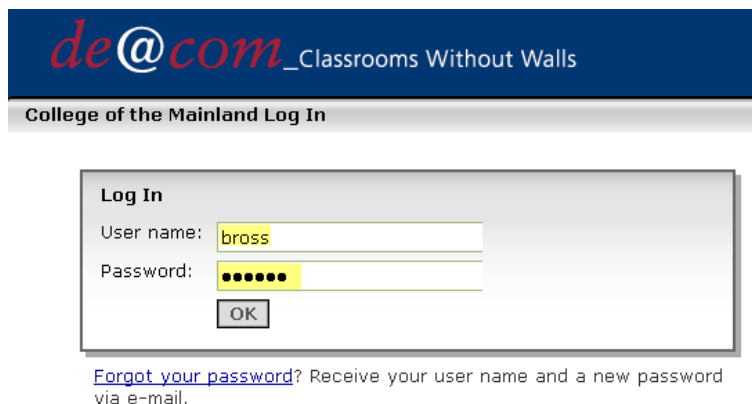


This will direct you to the login page of our Blackboard server.

2. In the Log In box enter the same user name and password that you use to access your COM email account.

*Your USERID is the same for WebAdvisor and the COM student email system. You can find your USERID by accessing WebAdvisor from the COM home page. Click on “I’m new to WebAdvisor” link. Enter your last name and social security number. Your USERID will be displayed.*

*Your password is your COM ID number. This number can be found in the Welcome letter you received from Admissions when you initially applied for admittance to the college. You can also find your COM ID number on your COM photo ID card under your picture. Your ID number must be 7 digits in length. If your COM ID number is less than 7 digits you will have to additional zeros to the front of the number so that you have 7 digits. Example: 52760 would be 0052760*

A screenshot of the College of the Mainland Blackboard login page. At the top, there is a dark blue banner with the text "de@com \_Classrooms Without Walls" in white and red. Below the banner, it says "College of the Mainland Log In". The main content area is a light gray box titled "Log In". Inside this box, there are two input fields: "User name:" with the text "bross" entered, and "Password:" with six black dots. Below the password field is a small "OK" button. Below the "Log In" box, there is a blue link that says "Forgot your password? Receive your user name and a new password via e-mail."

3. Clicking on the OK button will take you to the My Courses screen.

All of your online, hybrid or web enhanced courses will be list alphabetically. You will access your course by clicking on its title.

de@com Classrooms Without Walls

My Courses Content Manager

Welcome, Janet Wortman. Today is March 22, 2007.

Calendar Day  
You currently have no entries for today.

To Do List  
You currently have no items.

My Grades  
You currently have no new grades.

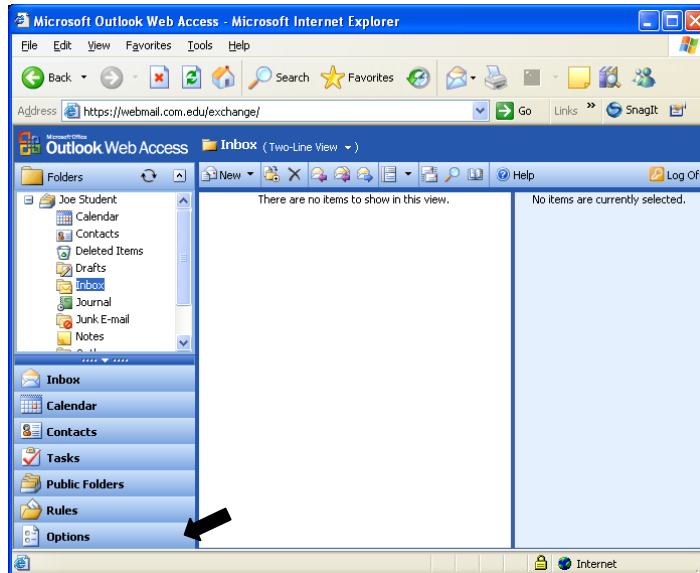
Course List  
[Online Learner Workshop - 0011N \(Summer I 2007\)](#)  
Section Instructor: Janet Wortman

External Courses  
[My WebCT courses](#)

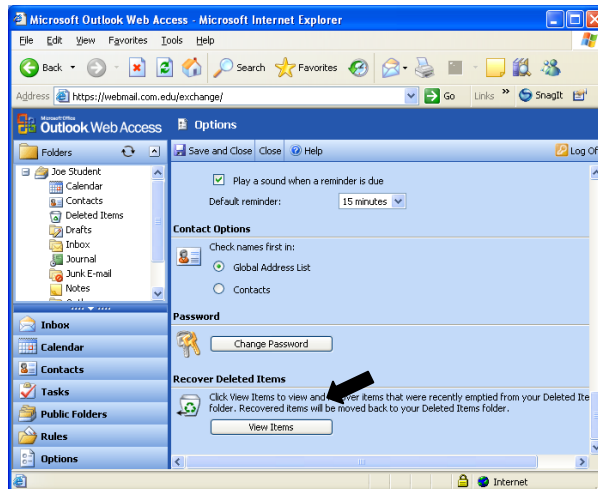
Calendar Week  
March 20, 2007  
8:00 AM Quiz #1

## How to change your Com Outlook Email and WebCT Login password

1. Login to your COM Outlook Email account.
2. Click “Options”.



3. Scroll down the Options screen and click “Change Password”.



4. When prompted enter the Domain, which will always be COM, your USERID, Old password, New password and click OK.



5. You will receive a message that your password has been changed successfully.

