

**College of the Mainland
Senior Advisory Council
By-Laws**

**Approved by the full Council on February 9, 2005
(By-Laws Committee: Alva Cothorn, Nidus Abrahams, Martin Burns)**

ARTICLE I – Name & Location

The name of the organization is hereinafter referred to as Senior Advisory Council (SAC). The principal office of SAC shall be located at 1130 Delmar, La Marque, TX 77568 but meetings of the SAC may be held at such places within the College District area as may be designated by SAC.

ARTICLE II – Members

The members of SAC represent the seniors in the College service area (Texas City, La Marque, Hitchcock, Santa Fe, Dickinson, League City, San Leon, and Kemah). A voting member shall reside in the College service area and be 55 years of age or older. Members are encouraged to maintain a yearly Senior Identification Card. Non-voting members may also serve on the Council at the designation by the voting members. New or replacement members are required to fill out an SAC application, be interviewed, and approved by SAC. The process for the selection is:

- 1) Names are then placed in nomination by the majority of the SAC.
- 2) Vote on the nominations
- 3) When called, a quorum of 50% of the current council will be required.

ARTICLE III – Composition

Section 1: In accordance with these By-Laws, SAC shall designate the number of members and no such member shall receive any compensation for serving on the Council. It is also recommended that not more than half the membership consist of paid instructors of the Senior Adult Program.

Section 2: Term of Office: A term will be indefinite unless SAC determines that the continued membership is not in the best interest of the Seniors.

Section 3: Enumerated Powers: SAC will provide guidance to the Coordinator of the Senior Adult Program in offering program suggestions and sharing concerns of the senior population.

ARTICLE IV – Meetings of SAC

Section 1: Regular Meetings: SAC shall hold regular meetings on a monthly basis. Normally, the meetings will be held on the second Wednesday of each month at 1:30 p.m. at the Delmar location. The Council Chairperson may change the date, time, and location of regular meetings by a consensus of SAC. If a member misses more than five unexcused meetings per year (September 1-August 31), the SAC may consider replacing the member.

Section 2: Special Meetings: Special meetings of SAC may be called by the Chairperson with the Coordinator and shall include a statement of the purpose of the meetings as well as the date, time, and location of the special meeting. The minutes and agenda will be sent by the Coordinator of the Senior Adult Program.

Section 3: Quorum: A quorum shall be a majority (50%) of current membership.

ARTICLE V: Contributions & Depositories: Any contribution, bequests or gifts made to the Seniors shall be accepted or collected and deposited by the Coordinator of the Senior Adult Program (or by the College Administration).

The expenditure from the Senior Adult Fund shall be made by the Coordinator with the consensus of SAC. A yearly report will be provided by the Coordinator to SAC.

ARTICLE VI: Fiscal Year: The Seniors shall operate on a fiscal (September 1-August 31) year in concert with the College of the Mainland.

ARTICLE VII: Parliamentary Rule

Robert's Rules of Order, newly revised, shall be the primary method for all voting procedures.

ARTICLE VIII: Amendments

These By-Laws may be amended by a two-thirds of current membership at any regular meeting or special meeting, provided that the amendment has been submitted to SAC in writing no less than one week prior to the meeting.

I hereby certify that the foregoing By-Laws were adopted by SAC on February 9, 2005.

Membership:

Nidus Abrahams

Ben Cavil

Gloria Conz

Shirley Hollingsworth

Shirley Mapps

Jesse Rodriguez

Beverly Self

Bob Williams

Martin Burns

Bill Charbonneau

Alva Cothorn

Ruth Leisey

Dorothy McDermott

Ada Faye Salsbury

Sue Symms